



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: June 6, 2017
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Alice Gleghorn, PhD, Director
Director(s) Department of Behavioral Wellness, 805-681-5220
Contact Info: Ernest Thomas, Facilities Manager
Department of Behavioral Wellness, 805-681-5236

SUBJECT: Behavioral Wellness – Southern Coast Janitorial FY 16-17 First Amendment and
FY 17-20 contract renewal

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve, ratify, and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with **Southern Coast Janitorial** (a local vendor), to add janitorial services at the new Quality Care Management facility and to cover unanticipated special services needs for Crisis Stabilization Unit and Psychiatric Hospital Facilities, to increase the contract maximum by \$33,000 for a total maximum contract amount not to exceed **\$168,000** through June 30, 2017.
- B. Approve and authorize the Chair to execute an multiyear Agreement for Services of Independent Contractor with **Southern Coast Janitorial** (a local vendor), for the provision of janitorial services at Behavioral Wellness facilities, for a contract maximum amount not to exceed **\$137,460** per fiscal year and a total contract maximum of **\$412,380** for the period of July 1, 2017 to June 30, 2020; and
- C. Determine that the County's economic interests are served by such a contract, pursuant to Government Code Section 31000, since there are not County employees available to perform these maintenance or custodial matters; and

- D. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

Summary Text:

Behavioral Wellness contracts with local companies for the provision of janitorial services at various facilities throughout Santa Barbara County. The contract with Southern Coast Janitorial is being expanded for the current year FY 16-17 due to the addition of the greater number of special clean-ups needed at our Crisis Stabilization Unit (CSU) and Psychiatric Hospital Facility (PHF) in compliance with Title 9 and Title 22 regulatory requirements. In addition, in March 1, 2017 we added a Quality Care Management (QCM) site as a new facility needing ongoing janitorial services.

Approval and ratification of the recommended actions will allow Behavioral Wellness to continue to provide needed janitorial services for FY 16-17 and renew the contract for ongoing services during FY 17-20.

Background:

Southern Coast Janitorial currently provides specialty care janitorial services for the Behavioral Wellness CSU and PHF in compliance with stringent state and federal regulations. This past year Behavioral Wellness needed additional specialty clean-ups at both sites, as requested by the Behavioral Wellness Facilities Manager. Southern Coast Janitorial also provide regular janitorial services for Santa Maria Mental Health Clinics and the newly added QCM site in Goleta.

Vendors are selected based on rates, availability for our 24/7 facilities, and the ability of the vendor to perform the needed and special janitorial services for the CSU and PHF. Behavioral Wellness does not have any janitorial positions allotted in its salary model, and the cost of doing so would exceed the cost of contracting for the services. Contracting for these services provides a cost savings for the Department.

Performance Measure:

For FY 16-17, Southern Coast Janitorial provided consistent 24/7 services for PHF in accordance with State licensing requirements. They provide all required janitorial services for the Santa Maria Clinic in accordance with the contract requirements. They also provided ten (10) additional emergency clean up services between both the CSU and PHF.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	Current FY 16-17 Cost:	Annualized On-going Cost FY 17-20:	Total One-Time Project Cost
General Fund			
State	\$ 84,000.00	\$ 68,730.00	
Federal	\$ 84,000.00	\$ 68,730.00	
Fees			
Other:			
Total	\$ 168,000.00	\$ 137,460.00	

Narrative: The above referenced contract is funded by State and Federal funds. The funding sources are included in the FY 2016-2017 budget and will be included in the FY 2017-2020 budgets pending Board approval.

Key Contract Risks:

There is a risk of Medi-Cal and Medicare audit findings if janitorial services are inadequate at the CSU or the PHF to comply with Federal and State requirements.

Special Instructions:

Please return one (1) Minute Order and one (1) copy of the executed contracts to Denise Morales:
dmorales@co.santa-barbara.ca.us.

Attachments:

Attachment A - Southern Coast Janitorial FY 16-17 BC AM 1

Attachment B - Southern Coast FY 16-17 BC

Attachment C - Southern Coast FY 17-20 BC

Authored By:

D. Morales/SS