

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 7/12/05
Department Name: Human Resources
Department No.: 064
Agenda Date: 7/19/05
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors
FROM: Susan Paul, Human Resources Director
STAFF CONTACT: Theresa Duer, Deputy Human Resources Director
568-2822
SUBJECT: Reconciliation of Allocated Positions and Classification Studies

Recommendation(s):

That the Board of Supervisors:

Adopt one resolution, effective July 18, 2005, to implement changes approved during fiscal year 2005-06 budget hearings as follows:

- A. JOB CLASSIFICATION SALARY INCREASES
Public Defender (Class 6220), from Range 7654 (\$11,035-\$13,472 per month) to Range 7744 (\$11,542-\$14,090 per month)
Assistant Public Defender/Assistant Public Defender-E (Classes 0880/0881), from Range 7154 (\$8,600 - \$10,498 per month) to Range 7244 (\$8,994 - \$10,981 per month)
- B. PUBLIC DEFENDER (#2875)
Add: 2.0 FTE Deputy Public Defender I/II/III/IV/Sr (Classes 2300/2301/2302/2303/3304)
- C. ADMHS (#5250)
Add: 1.0 FTE Office Assistant Senior (Class 1702)
Add: 1.0 FTE Mental Health Team Supervisor-Caseworker/Mental Health Technician/Rehabilitation Specialist/Practitioner/Registered Nurse/Masters Registered Nurse/Clinical Psychologist (Classes 5173/5176/5179/5177/5178/5175/5174)
Delete: 1.0 FTE Psychiatric Nurse I/II (Classes 6147/6148)
- FIRE (#3710)
Add: 1.0 FTE Fire Captain Staff/Shift (Classes 003530/3531)
- SOCIAL SERVICES (#5810)
Add: 1.0 FTE Office Assistant I/II (Classes 1700/1701)

SOCIAL SERVICES (#5850)

Add: 1.0 FTE Office Assistant Senior (Class 1702)

PUBLIC WORKS (#9191)

Add: 1.0 FTE Hydrogeologist Senior (Class 4098)

HOUSING & COMMUNITY DEVELOPMENT (#0120)

Add: 1.0 FTE Office Assistant Senior (Class 1702)

Reclassify: 1.0 FTE Departmental Assistant (Class 2165) to 1.0 FTE Departmental Analyst Program (Class 2160)

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 3. A Strong Professionally Managed County Organization.

A. Executive Summary and Discussion:

These actions align the salaries of the department head and assistant department head classifications in the Public Defender's office with comparable classifications in the County Counsel's office. The recommended salary range for the assistant department head classifications is also equivalent to that paid to the Assistant District Attorney classification.

Mandates and Service Levels:

No change.

Fiscal and Facilities Impacts:

The estimated annual cost of these changes is approximately \$23,760. The Public Defender will fund the cost within the department's allocated budget.

B. Executive Summary and Discussion:

This action was approved by the Board during the budget process as an expansion request.

Mandates and Service Levels:

Penal Code 987 (a) and (b) mandates the court to inform a defendant of the right to have counsel and assign a counsel to defend him or her. Penal Code 987.2 (a) mandates that the cost for such counsel is to be paid out of the general fund. The service level is not mandated for these services nor is the mechanism by which the general fund provides the service whether it is by a private counsel system (contracted) or via a Public Defender.

Fiscal and Facilities Impacts:

The fiscal impact is identified in the adopted budget.

C. Executive Summary and Discussion:

This action adds and deletes positions recommended by the County Executive Officer during the budget process and classified by the Human Resources Department. These positions are funded in the adopted budget.

Mandates and Service Levels:

No change.

Fiscal and Facilities Impacts:

The fiscal impact is identified in the adopted budget.

Special Instructions:

Please send one copy of the approved resolution to Sandra Viola, Human Resources Department.

CC: County Executive Officer
Public Defender
Fire Chief
ADMHS Director
Social Services Director
Public Works Director
Housing & Community Development Director
Firefighters Local 2046
SEIU, Local 620

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**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING RESOLUTION)
NO. 05-196, AS AMENDED, BEING THE SALARY)
RESOLUTION OF THE COUNTY OF SANTA BARBARA)

RESOLUTION NO. _____

WHEREAS, Salary Resolution No. 05-196 established a Classification Plan, and authorized Departmental Position Allocation effective July 4, 2005; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 05-196, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 05-196, adopted by this Board on July 5, 2005, is hereby amended by amending that (those) portion(s) of Section(s) 2 and 4 to read as follows effective July 18, 2005:

SECTION 2. Job Classification Table

| <u>JOB CLASS</u> | <u>TITLE</u> | <u>SALARY RANGE</u> | <u>LIMIT</u> | <u>RATE MIN/MAX</u> | <u>OT ELIGIBLE</u> |
|------------------|------------------------|---------------------|--------------|---------------------|--------------------|
| <u>Change:</u> | | | | | |
| 006220 | PUBLIC DEFENDER | 7744 | A-E | \$66,361-\$81,014 | NO |
| 000880 | ASST PUBLIC DEFENDER | 7244 | A-E | \$51,714-\$63,133 | NO |
| 000881 | ASST PUBLIC DEFENDER-E | 7244 | A-E | \$51,714-\$63,133 | NO |

SECTION 4. Departmental Position Allocation

| <u>DEPARTMENT/BUDGET UNIT</u> | <u>CLASS</u> | <u>P/T</u> | <u>NO. OF POSITIONS</u> | <u>TITLE</u> |
|--------------------------------|--|------------|-------------------------|--|
| <u>PUBLIC DEFENDER (#2875)</u> | | | | |
| Add 2 new | 002300 002301 002302 002303 002304 | | 032 | DEP PUBLIC DEFENDER I OR DEP PUBLIC DEFENDER II OR DEP PUBLIC DEFENDER III OR DEP PUBLIC DEFENDER IV OR DEP PUBLIC DEFENDER SR |
| <u>FIRE (#3710)</u> | | | | |
| Add 1 new | 003530 003531 | | 065 | FIRE CAPTAIN STAFF OR FIRE CAPTAIN SHIFT |
| <u>ADMHS (#5250)</u> | | | | |
| Add 1 new | 001702 | | 022 | OFFICE ASSISTANT SENIOR |
| Add 1 new | 005173 005176 005179 005177 005178 005175 005174 | | 010 | MH TEAM SUPV-CASEWORKER OR MH TEAM SUPV-MH TECH OR MH TEAM SUPV-REHAB SPEC OR MH TEAM SUPV-PRACTITIONER OR MH TEAM SUPV-RN OR MH TEAM SUPV-MASTERS RN OR MH TEAM SUPV-CLIN PSYCH |
| Delete #908 | 006147 006148 | | 016 | PSYCHIATRIC NURSE I OR PSYCHIATRIC NURSE II |
| <u>SOCIAL SERVICES (#5810)</u> | | | | |
| Add 1 new | 001700 001701 | | 051 | OFFICE ASSISTANT I OR OFFICE ASSISTANT II |
| <u>SOCIAL SERVICES (#5850)</u> | | | | |
| Add 1 new | 001702 | | 006 | OFFICE ASSISTANT SR |
| <u>PUBLIC WORKS (#9191)</u> | | | | |
| Add 1 new | 004098 | | 001 | HYRDOGEOLOGIST SR |

HOUSING & COMM DEVELOPMENT (#0120)

| | | | | |
|------------------|-------|--------|-----|-------------------------|
| Add 1 new | | 001702 | 001 | OFFICE ASSISTANT SENIOR |
| Reclassify #7613 | From: | 002165 | 000 | DEPARTMENTAL ASSISTANT |
| | To: | 002160 | 001 | DEPT ANALYST PROGRAM |

2. Except as amended by this Resolution, Resolution No. 05-196 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this _____ day of _____, 2005, by the following vote:

AYES:

NOES:

ABSENT:

Chair, Board of Supervisors

ATTEST:
MICHAEL F. BROWN
CLERK OF THE BOARD

APPROVED AS TO FORM:
STEPHEN SHANE STARK
COUNTY COUNSEL
NOVEMBER 1993
7/19/05

By: _____ (SEAL)
Deputy Clerk