

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 6/4/02  
**Department Name:** General Services/Purchasing  
**Department No.:** 063  
**Agenda Date:** 6/18/02  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Ronald S. Cortez, Director, General Services  
X2626

**STAFF CONTACT:** John H. McMillin, Purchasing Manager  
X2693

**SUBJECT:** Acceptance of Offer to Purchase Surplus Equipment

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**Recommendation(s):**

That the Board of Supervisors: Accept the offers to purchase surplus heavy equipment obtained through a sealed bid and authorize the Purchasing Manager to prepare Bills of Sale and complete the transaction.

**Alignment with Board Strategic Plan:** This action is most closely aligned with Goal I; "An Efficient Government Able to Anticipate and Respond Effectively to the Needs of the Community."

**Executive Summary and Discussion:**

On June 4, 2002, the Purchasing Manager, on behalf of the Solid Waste Enterprise Fund of Public Works, opened sealed bids for several items of heavy equipment that have been declared surplus. Four of the items received bids in excess of \$25,000, for a total of \$566,843.00 (see attached spreadsheet).

Section 2-47 of the County Code states that surplus items with a market value in excess of \$25,000 may only be disposed of by the Purchasing Manager with the prior approval of the Board of Supervisors.

**Mandates and Service Levels:** There is no mandate for this transaction. Prompt disposal of surplus equipment is an efficient business practice that will yield maximum returns to the County.

**Fiscal and Facilities Impacts:** The proceeds from these transactions will be deposited to the budget of the Solid Waste Enterprise Fund (1930),

**Special Instructions:** The clerk will send a certified copy of the minute order to the Purchasing Manager

**Concurrence:** Public Works