



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda of:** 04/04/2023  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

---

**TO:** Board of Directors, Laguna County Sanitation District

**FROM:** Department Scott D. McGolpin, P.E., Director, (805) 568-3010  
Director(s)  
Contact Info: Leslie Wells, Deputy Director, (805) 882-3605

**SUBJECT:** Request for Waiver on Competition in Purchase of Huber Technologies, Inc. Maintenance Parts and Services for Laguna County Sanitation District – Fourth and Fifth Supervisorial Districts

---

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence: Purchasing**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Directors:

- a) Authorize the County Purchasing Agent to waive competitive bidding requirements per County Code Section 2-39(c) to procure maintenance services and replacement parts from Huber Technology, Inc. in an amount not to exceed \$200,000 annually, without being required to conduct a formal bid process through June 30, 2028; and
- b) Determine that the above action is not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(2) of the CEQA Guidelines, because it is for continuing maintenance activities for the purchase of supplies and maintenance services.

**Summary Text:**

This item is on the agenda in order to retain a vendor to supply maintenance services and replacement parts of Huber Technologies, Inc. screening equipment used in the beginning of treatment processes at the Laguna County Sanitation District wastewater reclamation plant for fiscal years 2022-2023 through 2027-2028. The specialized equipment, such as bar screens, wash presses, and grit washers, are supplied by Huber Technologies, Inc. The vendor supplies the equipment and periodic maintenance services and part replacement is required. There are no other vendors that manufacture the particular equipment and

as such, it is in the best interest of the District to waive the requirement for a competitive bid. County Code Section 2-39(c) allows for a bid waiver to be approved by the Board when there are limitations on the source or supply.

**Background:**

The Laguna County Sanitation District (District) operates a wastewater reclamation plant that serves the Orcutt and unincorporated Santa Maria area. In 2008, to help the plant run more efficiently and also accommodate peak flows, the District replaced its outdated equipment with better technology. At that time, the Board approved a waiver to procure the new bar screen and wash press directly with Huber Technologies, Inc. (Huber). This screen and wash press have proven to be efficient but require periodic maintenance as expected. Currently, the plant requires the rebuilding and replacement of the screen gearmotor. Estimated costs are approximately \$45,000 through the vendor.

The District is currently under construction with a plant upgrade, to be completed in 2024. The plant upgrade includes a new headworks. The existing bar screen and wash press will be re-installed at the new headworks, and a new identical Huber bar screen and wash press will be installed; the two of which can accommodate peak flows and future buildout flows. The new screen units as provided by the plant upgrade project will be under a one-year warranty after the project is completed; afterwards, periodic maintenance costs are borne to the District. The plant upgrade also includes a Huber grit washer installed downstream of the new headworks. In addition, the District also owns a Huber bar screen and wash press that is used for a lift station to serve the North Branch County Jail which was put into service in 2021. Altogether, the District will own and be responsible for a total of three Huber bar screens and wash presses; two located at the treatment plant and one at the jail, and one Huber grit washer at the treatment plant. This request for bid waiver is to include for those items and any additional Huber equipment the District may own through June 30, 2028.

Huber equipment require specialized maintenance due to parts being manufactured solely through Huber. Therefore, staff requests that the Board waive the competitive bid requirement pursuant to County Code Section 2-39(c), which allows for a bid waiver when there is a limitation on source or supply, and authorize the County Purchasing Agent/Chief Procurement Officer to procure maintenance services and replacement parts as needed from the vendor in the amount not to exceed \$200,000 annually; and authorize the purchase orders to be renewed for the same not to exceed amounts for fiscal years 2022-2023 through 2027-2028.

**Performance Measure:**

Operation of the wastewater reclamation plant is essential. Maintenance of the headworks screening equipment is required in the processes to treat wastewater. This action ensures that the equipment can be maintained.

**Contract Renewals and Performance Outcomes:**

Vendor has reliably supplied bar screens and wash presses and maintenance services as needed.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Other: LCSD Oper		\$ 200,000.00	
<b>Total</b>	\$ -	\$ 200,000.00	\$ -

Maintenance costs will be budgeted in the District’s operations and maintenance budget each year.

**Key Contract Risks:**

Contracts with these vendors will be purchase orders with standard terms and conditions. Contracts have medium risk.

**Staffing Impacts:**

There are no staffing impacts with this action.

**Special Instructions:**

Direct the Clerk of the Board to forward a certified copy of the minute order to:

- Purchasing Agent, General Services Department-Purchasing Division; and
- Martin Wilder, Public Works Department, Laguna County Sanitation District Manager

**Attachments:**

None

**Authored by:**

Martin Wilder, P.E. – Laguna County Sanitation District Manager, (805) 803-8750

**Copy:**

Angela Arredondo, Laguna County Sanitation District Cost Analyst I