



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
**(COB Stamp)**

**Department Name:** General Services and Information  
**Department No.:** Technology 063, 067  
**Agenda Date:** March 10, 2026  
**Placement:** Administrative Agenda  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

**TO:** Board of Supervisors  
**FROM:** Department Director(s): Kirk Lagerquist, Director, General Services  
Chris Chirgwin, Director, Information Technology  
Contact: JD Patton, Assistant Director, General Services

DocuSigned by:  
*Kirk Lagerquist*  
DocuSigned by:  
*Chris Chirgwin*  
DocuSigned by:  
*JD Patton*

**SUBJECT: Award Public Safety Radio Network (PSRN) Communication Site  
Construction Contract – Figueroa Mountain Site; District 3**

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Construction Agreement (“Agreement”) for the **Figueroa Mountain PSRN Construction Project** (“Project”) in the amount of \$842,428, with Normile Construction (“Contractor”), the lowest responsible bidder, to complete the Project; and
- b) Authorize the Director of General Services or the Director of the Information Technology Department to approve change orders to the Agreement in the aggregate amount not to exceed \$67,121.40, as authorized under California Public Contract Code Section 20142; and
- c) Determine that the recommended actions are exempt from the provisions of the California Environmental Quality Act (“CEQA”) pursuant to the following CEQA guidelines

sections: 15301, as the actions consist of the operation, repair, maintenance, leasing, licensing or minor alteration of existing public structures, facilities, mechanical equipment or topographical features, involving negligible or no expansion of existing or former use; 15302, as the actions consist or replacement or reconstruction of existing structures and facilities located on the same site and with the same purpose and capacity; 15303, as the actions consist of construction and location of limited numbers of new, small facilities or structures and installation of small new equipment and facilities in small structures; and 15061(b)(3), as it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment; and that a Notice of Exemption on these bases was filed on July 13, 2021; and direct the filing of a Notice of Exemption for the work to be performed under the Agreements that is not covered by the Notice of Exemption previously filed on July 13, 2021.

**Summary Text:**

Scope of work includes installation of a new 100' Communication Tower and 10' x 24' equipment shelter, and propane generator. All engineering for structural, HVAC and electrical engineering.

The recommended Board actions are on the agenda to award a construction contract in the amount of \$842,428 for the Figueroa Mountain site identified as part of the PSRN upgrade project.

This agreement is funded with Certificate of Participation (COP) Debt Proceeds in the Communications Internal Service Fund, 1919.

**Background:**

The County of Santa Barbara has a diverse radio communications environment, with several different land and mobile radio systems deployed to meet specific operational needs of County departments, which rely on radio communications. These systems, which make up the County's Public Safety Radio Network ("PSRN"), are in different stages of their lifecycle, and each has varying technologies and capabilities. The County is replacing the PSRN, as it is at the end of its useful life. These individual communication sites are part of the greater PSRN project to improve the County's overall communications system, which supports the operations of Fire, Sheriff, Public Health, Probation, Parks, General Services, Information Technology, District Attorney, and contracted cities.

The Board of Supervisors ("Board") approved the greater PSRN upgrade project on July 13, 2021. The scope of this Figueroa Mountain PSRN Project includes all labor and materials, structural, mechanical and electrical engineering, and all civil work subject to the provisions of the bid documents and certifications as outlined in the plans and specifications.

General Services released bid documents for this Project on Public Purchase on October 24, 2025, and bids were due by December 22, 2025. General Services received three (3) bids for this Project, Normile Construction, Incorporated being the lowest responsible bidder:

**Fiscal and Facilities Impacts:**

This agreement is funded with Certificate of Participation (COP) Debt Proceeds in the Communications Internal Service Fund, 1919.

**Fiscal Analysis:**

<b>Funding Source</b>	<b>FY [2025-26]</b>	<b>FY [2026-27]</b>	<b>Total</b>
Fund 1919: Certificate of Participation (COP)	\$631,821	\$210,607	<b>\$842,428</b>
Contingency (COP)	\$67,122	0	<b>\$67,122</b>
<b>Total</b>	<b>\$698,943</b>	<b>\$210,697</b>	<b>\$909,550</b>

**Special Instructions:**

After Board action, please distribute as follows:

1. One (1) copy of the Minute Order
2. One (1) duplicate executed originals of the Agreement to:  
Clay Preston, Project Manager, GS Capital Projects,  
260 N. San Antonio Road, Santa Barbara, CA 93110
3. In addition, please email a copy to [cpreston@countyofsb.org](mailto:cpreston@countyofsb.org) and [OnRodriguez@CountyofSB.org](mailto:OnRodriguez@CountyofSB.org)

**Attachments:**

**Attachment A** – Construction Agreement, Invitation to bidders, General Contractor proposal

**Attachment B** – California Environmental Quality Act (CEQA) Notice of Exemption

**Contact Information:**

Clay Preston,  
Project Manager, General Services  
[cpreston@countyofsb.org](mailto:cpreston@countyofsb.org)

CC: Daniel Contreras, Capital Division Manager, General Services  
[dcontreras@countyofsb.org](mailto:dcontreras@countyofsb.org)