

Attachment B—August 13, 2020 Minutes of the Board of Trustees

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
August 13th, 2020**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, August 13th, 2020 via teleconference as allowed by State of California Executive Order N-29-20.

1. ROLL CALL.

TRUSTEES PRESENT:

President Ron Hurd
Vice-President Teri Jory (arrived 2:07, during discussion of Item 6)
Secretary Adam Lambert
Trustee Robert Williams
Trustee Charlie Blair
Trustee Cathy Schlottmann
Trustee Patty DeDominic
Trustee Craig Geyer

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Mitch Barker, PARS representative
Anne Wimmer, PARS representative

2. CONFIRMATION OF AGENDA

-No changes requested.

3. STAFF ANNOUNCEMENTS regarding District business.

-None.

4. CORRESPONDENCE

-None.

5. PUBLIC COMMENT –

-None.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the July 9, 2020 regular meeting
- B. Approval of the July Financial Statements for County Fund 4160
- C. Approval of the July Vendor Disbursement Report
- D. Approval of the July Disease Surveillance Report
- E. Approval of the July District Operations Report

-It was moved by Trustee Williams and seconded by Trustee Schlottmann to approve the Items of General Consent following discussion. Carrie Troup provided an analysis of the financial statements. Motion to approve Items of General Consent passed 8-0-0 by roll call vote.

7. OLD BUSINESS

- A. Update on District operations during coronavirus pandemic.
-There were no updates to report for this item. Any future changes will be included in the manager's report.
- B. Accounts receivable contracts' status (5909 Misc. Revenue)
-Staff continues to work with SoCalGas representatives towards an agreement that is suitable to both parties. If an agreement from SoCalGas will need to be reviewed by District legal counsel, the Board would request that SoCalGas be billed for those hours. Item was continued to the next meeting.
- C. Update on lead vector control technician and vector biologist technician positions.
-Vesna Ibarra and Karen Schultz have taken on the new positions of lead vector control technician and vector biologist, respectively. August 3, 2020 was their official start date. Salary was negotiated with the union representatives.
- D. Discuss Public Agency Retirement System (PARS) as an option for funding other postemployment benefits (OPEB).
-Board would like further discussion on this item and an opinion from the District actuary, Jeff Kischuk. Item was continued to the next meeting.
- E. Consider approving southern region districts' Mutual Aid Agreement.
-It was moved by Trustee Schlottmann and seconded by Trustee Blair to support the recommendation from management to enter into the agreement. Motion passed 7-1-0 by roll call vote, with Trustee Geyer opposed.

8. NEW BUSINESS

- A. Performance review for General Manager Brian Cabrera
-Trustee DeDominic, Secretary Lambert, and President Hurd will serve on the ad-hoc evaluation committee.
- B. Review contract for special services between the Mosquito and Vector Management District of Santa Barbara County and the County of San Luis Obispo
-An MOU was sent to San Luis Obispo County and approval is expected prior to the next board meeting.
- C. Review and approve MOU and Mosquito Management Plan for the Goleta Sanitary District
-It was moved by Trustee Geyer and seconded by Trustee Williams to approve the MOU and management plan. Motion passed 8-0-0 by roll call vote.
- D. Approve the updated and amended District's Conflict of Interest Code
-Conflict of Interest code is required to be updated every five years. The position of Operations Manager was eliminated from the District code. It was moved by Trustee Geyer and seconded by Trustee Schlottmann to approve the updated Conflict of Interest code. Motion passed 8-0-0 by roll call vote.
- E. Consider inviting GovInvest to present on their OPEB analysis software
-Board discussed the software and the associated cost and declined on the presentation.

9. MANAGER'S REPORT

- CDPH reported that the plague survey results were negative.
- Renovation plans for the office have been placed on hold during the pandemic.
- GM Cabrera will be presenting in a zoom continuing education event on 9/10.

10. BOARD ANNOUNCEMENTS

- Trustee Blair reported that the SBCCSDA is suspending their monthly meetings until possibly late October.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Ron Hurd
Board President

Adam Lambert
Board Secretary