

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**

**Prepared on:** January 30, 2004  
**Department:** General Services  
**Budget Unit:**  
**Agenda Date:** February 10, 2004  
**Placement:** Departmental  
**Estimate Time:** 30 min  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Ronald S. Cortez, Director, General Services Department

**STAFF CONTACT:** Bob Nisbet, Capital Projects Manager  
560-1011

**SUBJECT:** Parking Management Plan-  
Establish Interim Parking Rates at 312 East Cook Street, Santa Maria  
5th Supervisorial District

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**Recommendations:**

It is recommended that the Board of Supervisors adopt a resolution establishing fees for use of parking spaces in certain designated areas of the parking lot located at the County Court Complex at 312 East Cook Street by the general public in the amount of \$400 per space per day for the period February 11, 2004 through February 15, 2004.

**Alignment with Board Strategic Plan:**

The recommendations are primarily aligned with Goal No. 1.: An Efficient Government Able to Respond Effectively to the Needs of the Community and with actions required by law or by routine business necessity.

**Executive Summary and Discussion:**

In order to effectively provide service, minimize the overall impact to onsite and surrounding infrastructure and provide for appropriate parking required by the media outlets for upcoming proceedings at the Santa Maria Courthouse, a parking management plan has been developed. This plan specifically allows for sites for parking of media equipment in proximity to the courthouse (See attachment A) as well as overflow parking in nearby lots and provides the continued availability of parking for employees and customers. Due to the influx of media anticipated at the Santa Maria Courthouse from February 11 through the 15, and the specific proceeding on February 13, the County will incur significant costs. These costs include additional staff time for administrative, public safety, maintenance, security and parking personnel, and a host of related costs such as sanitation facilities, refuse service, electricity and material rental.

**Subject: Establish Interim Parking Rates**

Based on our experience in recent weeks and in assessing other proceedings of this level of public interest, staff has estimated the potential cost for implementation of this interim parking management plan from February 11 through February 15, 2004 at \$25,000. This estimate is broken down as follows:

Administration Staff	70 hours @ \$100/hr. =	\$ 7,000
Maintenance Staff	50 hours @ \$60/hr. =	\$ 3,000
Police Staff	50 hours @ \$70/hr. =	\$ 3,500
Security	50 hours @ \$30/hr. =	\$ 1,500
Parking Lot Monitor	50 hours @ \$30/hr. =	\$ 1,500
Sanitation Service		\$ 2,000
Refuse Service		\$ 2,000
Barricade/Fencing		\$ 2,500
Damage to Landscaping		\$ 1,500
Miscellaneous		\$ 500
<b>Total</b>		<b>\$25,000</b>

Approximately 40 spaces have been made available at the court parking lot for media vehicles. Of these 40 spaces we have decided to make 16 spaces free on a first come first serve basis. The remaining 24 spaces will be charged the fee. It is expected that media vehicles will arrive a couple days before the hearing and may stay a couple of days after. Hence, the proposed fee is being established beginning February 11, 2004 and ending February 15, 2004. However, we do not feel the parking we have designated as media parking will be full except for the actual day of the hearing. During the five days, we have assumed that the parking area will average 50% of its capacity. Therefore, the fee should be \$400 per space, per day.

**Mandates and Service Levels:**

None

**Fiscal and Facilities Impacts:**

As indicated in the discussion above, the fee has been established in order to recover the direct and indirect costs associated with the media's use of the County's parking lot. All costs for staff time reflect fully burdened hourly rates.

**Special Instructions:** After Board action, distribute as follows:

- |  |                                 |
|--|---------------------------------|
| 1. Original Documents                        | Clerk of the Board              |
| 2. Copy of Original Documents & Minute Order | General Services Administration |

**Concurrence:**

Auditor Controller  
County Counsel

**BOARD OF SUPERVISORS OF THE  
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF ESTABLISHING)  
SPECIAL FEES TO BE COLLECTED )  
BY THE GENERAL SERVICES )  
DEPARTMENT FOR THE USE OF )  
PARKING SPACES IN CERTAIN )  
DESIGNATED AREAS OF THE )  
PARKING LOT LOCATED AT THE )  
COOK AND MILLER COURTHOUSE )

RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, the County of Santa Barbara, State of California, manages and maintains the parking lot that surrounds the Cook and Miller Streets County Courthouse in Santa Maria, California; and

**WHEREAS**, based on past experience, the County anticipates the need for certain extraordinary expenditures and a significant additional amount of staff time to manage and maintain traffic, parking and other facilities, specifically a portion of parking lots and services due to international media interest in the arraignment proceedings of a specific criminal case, which will occur during the time period February 11, 2004 through February 15, 2004; and

**WHEREAS**, such expenditures include, but are not limited to extra refuse disposal services, signage, barricades and fencing, additional consumption of electricity, temporary public sanitation facilities; and

**WHEREAS**, additional staff time includes, but is not limited to public safety overtime, security, parking lot monitors, administrative staff time and additional related costs as may be deemed appropriate; and

**WHEREAS**, the use of these facilities are of direct benefit to specific parties; and

**WHEREAS**, the County anticipates that these parking and other facilities will be in extraordinary demand during the time period mentioned above; and

**WHEREAS**, in order to enable the County to offer the use of such facilities during that time period it is necessary to charge fees sufficient to cover the actual costs of providing such services.

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

Effective as of the date of adoption of this Resolution, users of the portion of the parking lot shown in Exhibit "A" at the Cook and Miller County Courthouse shall be charged a daily rate of \$400.00 per parking space in accordance with Exhibit "B". The fees established by this Resolution will continue in effect until February 15, 2004.

Passed and adopted by the Board of Supervisors of the County of Santa Barbara, State of California, this \_\_\_\_ day of \_\_\_\_\_, 2004, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

COUNTY OF SANTA BARBARA

ATTEST:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

By: \_\_\_\_\_  
Chair, Board of Supervisors

By: \_\_\_\_\_

APPROVED AS TO FORM:  
STEPHEN SHANE STARK  
COUNTY COUNSEL

APPROVED AS TO FORM  
ROBERT W. GEIS, C.P.A.  
AUDITOR-CONTROLLER

By: \_\_\_\_\_

By: \_\_\_\_\_