



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** County Counsel  
**Department No.:**  
**For Agenda Of:** March 24, 2015  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

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**TO:** Board of Supervisors  
**FROM:** County Counsel Michael C. Ghizzoni (805) 568-2950  
Contact Info: Martin G. McKenzie, Chief of Litigation (805) 568-2950  
**SUBJECT:** **Approve Agreement for Professional Legal Services with Outside Counsel (Ellen A. Pansky, Attorney at Law) for Administrative Proceedings Before California State Licensing Boards**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

County Counsel recommends that the Board of Supervisors:

1. Authorize the Chair to execute the attached Agreement for Professional Legal Services between the County of Santa Barbara and Ellen A. Pansky, Attorney at Law, in an amount not to exceed \$20,000; and,
2. Find that the proposed contract is not a “project” under CEQA Guideline 15378(b)(4), in that it does not involve a commitment to any specific project which may result in a potentially significant impact to the environment.

**Background:**

From time to time, the County requires legal advice or representation in administrative proceedings before California state licensing boards, a specialized area of practice that is not within County Counsel’s subject matter expertise. The need can arise on short notice, and in those cases having a contract in place with outside counsel can avoid delays and concomitant costs. Attorney Ellen Pansky has extensive experience and expertise in this specialized area of practice, particularly in administrative proceedings before the California State Bar. The proposed contract will enable County Counsel to retain her to handle State Bar matters as needed (with Board authorization each time, and within the contract’s one-year term and \$20,000 limit).

**Performance Measure:**

**Fiscal and Facilities Impacts:**

Budgeted: Select\_Budgeted

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

Narrative:

**Key Contract Risks:**

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

**Special Instructions:**

**Attachments:**

**Authored by:**

**cc:**