

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**

**Prepared on:** 5/31/06  
**Department Name:** Social Services  
**Department No.:** 044  
**Agenda Date:** 6/27/06  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Kathy Gallagher, Director  
Social Services Department

**STAFF CONTACT:** Katharina Zulliger  
346-8222

**SUBJECT:** New Cuyama Family Resource Center Coordinator, A Contractor On Payroll

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**Recommendation(s):**

That the Board of Supervisors:

Approve and authorize the Chair to execute a contract for Agreement of Professional Services with Martha Yopez as the New Cuyama Family Resource Center Coordinator for the period of July 1, 2006 through June 30, 2007 at a cost not to exceed \$57,558.00.

**Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with Goal No. 7. Strengthen the Safety and Well-Being of Children and Their Families to Ensure a Strong Future for our Community.

**Executive Summary and Discussion:**

For the past several years Catholic Charities of Santa Barbara has been providing family support services, including case management, linkages and referrals, food bank services and nutrition and health classes in the Cuyama area. Services were provided through a Family Advocate funded primarily with First 5 Santa Barbara Children and Families commission funds. During the 2006-2009 First 5 request for application cycle conducted in February of this year, Catholic Charities decided not to re-apply for funds for the Cuyama area available through the First 5 Family Support Initiative. As no other community-based provider applied to provide those crucial services in Cuyama, and the County of Santa Barbara was concerned about discontinuing needed support in this underserved area, the Department of Social Services-KIDS Network was approached to take over the provision of services in Cuyama. To that end the County in collaboration with the First 5 Santa Barbara Children and Families Commission designated funds to engage an individual through the Department of Social Services. These funds are available for a three year period.

Due to the short time period available for the transition, the designated individual will be engaged as Contractor On Payroll for one year to allow the Department of Social Services in collaboration with First 5 and other community providers additional time to explore opportunities to provide the services through a community agency or alternatively work with County Human Resources to determine the proper County classification, pay scale and qualifications for this position. The designated contractor has a six year history of successfully providing family support services to local families at the Cuyama Health Clinic as an employee of Catholic Charities. Under this contract, the individual will continue to provide these services and will additionally be responsible for increasing and coordinating available services in Cuyama, including the establishment of a Family Resource Center.

**Mandates and Services Levels**

This program is not mandated and is a new program for the Department of Social Services.

**Fiscal and Facilities Impacts:**

The Department of Social Services estimates the cost of this contract as outlined below:

<b>Fiscal Year</b>	<b>Wages</b>	<b>Estimated Payroll Benefits*</b>	<b>Reimbursable Expenses**</b>	<b>Total Contract</b>
2006-2007	\$45,760	\$10,598	\$1,200	\$57,558

\* Payroll Benefits include FICA, Medicare, Worker’s Compensation, Unemployment Insurance and Retirement Benefits.

\*\* Reimbursable Expenses include authorized miscellaneous expenses necessary to perform job.

This contract is part of a program administered by the Department of Social Services – KIDS Network, in partnership with the First 5 Commission, to provide resources to the Cuyama area. The operating budget for the program includes funds for a half-time Office Assistant, travel costs and other operating expenses. The total cost of the program, including the above contract, for FY 2006-07 is estimated at \$121,308; FY 2007-08 at \$122,578 and FY 2008-09 at \$125,411. Funding for FY 2006-07 is as follows: 1) \$50,000 from a grant approved by the First 5, Santa Barbara Children and Family Commission, 2) \$60,000 county general funds and 3) the remaining funding provided the Department of Social Services. For FY 2007-08 and FY 2008-09, the Department has secured partial funding for this program at a level of \$50,000 annually from the First 5, Santa Barbara Children and Family Commission.

**Attachments:**

- Agreement for Services of Contractor on Payroll dated June 2006

**Special Instructions:**

After execution by the Chair of the Board, please return one (1) original agreement for the contractor, the Department copy of the agreement, and one (one) copy of the minute order to the Department of Social Services, Attention: Paula Haines.

**Concurrence:**

- Auditor – Controller
- County Counsel
- Risk Management