

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 7/1/03
Department Name: County Administration/Fire/OES
Department No.: 031
Agenda Date: 7/22/03
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors
FROM: Michael Brown, County Administrator
STAFF CONTACT: Bruce Carter, OES Manager x5559
Fire Department/Office of Emergency Services
SUBJECT: Resolution Adopting Updates to the Multihazard Functional Plan

Recommendation(s):

That the Board of Supervisors adopt the resolution confirming changes to the Multihazard Functional Plan for all risk emergencies.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community.

Executive Summary and Discussion:

The Santa Barbara County Code (Chapter 12, Section 8) mandates that the Santa Barbara County Disaster Council shall develop an emergency plan for the County. On February 13, 1989, the Board of Supervisors adopted the County's Multihazard Functional Plan which provides the operational guidance for the County's response to all risk disasters (e.g., fires, floods, earthquakes, etc.).

On November 7, 1995 your Board passed Resolution 95-496 that authorizes the Director of Emergency Services for the County of Santa Barbara (the County Administrator) to make administrative changes and updates to this plan, then return to the Board at the next regular meeting for confirmation of those changes. Those changes are limited to:

- Revising functional responsibilities of positions identified in the plan
- Updating phone numbers and name changes, and

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Subject: Adopting Updates to the Multihazard Functional Plan

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- Updating the County Emergency Management Organization and Emergency Operations Center (EOC) to meet the requirements of the State's Standardized Emergency Management System (SEMS).

The current revisions of the Multihazard Functional Plan presented for your Board's confirmation include the following:

- **Name change to Plan:** From Multihazard Functional Plan to "Standardized Emergency Management System Multi-Hazard Functional Plan (SEMS MHFP).
- **Removal of Annexes:** To keep compliant with State Emergency Plan and the Standardized Emergency Management System Government Code Section 8607(a), the annexes in the SEMS MHFP have been removed and the plan is now defined as follows:
 - **Part One - Basic Plan.** Overall organizational and operational concepts relative to response and recovery, as well as an overview of potential hazards. Intended audience — Emergency Operations Center (EOC) Management Team.
 - **Part Two - Emergency Organization Functions.** Description of the emergency response organization and emergency action checklists in accordance with SEMS. Intended audience — EOC staff.
 - **Part Three - Supporting and legal documents to the Standardized Emergency Management System (SEMS) Multi-Hazard Functional Plan (MHFP).** Intended audience — all elements of the SEMS staff.

Mandates and Service Levels:

No change in programs or service levels.

Fiscal and Facilities Impacts:

Emergency planning activities are funded in the Office of Emergency Services budget (Program – Administration 6010, Emergency Management Planning 6042; Organization Unit 4000; Project – partially funded by EMA 4410 and General Fund).

Special Instructions:

Once adopted the Clerk should return a fully executed copy of the Resolution to:

County, Jerry Czuleger

Fire/ OES, Bruce Carter

State of California, Cathie Currie

Concurrence:

Auditor – Controller

County Counsel

Risk Management

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

IN THE MATTER OF ADOPTING REVISIONS TO) RESOLUTION NO. _____
THE STANDARDIZED EMERGENCY)
MANAGEMENT SYSTEM MULTI-HAZARD)
FUNCTIONAL PLAN EMERGENCY RESPONSE)
DOCUMENT)

WHEREAS, Chapter 12, Section 8 of the Santa Barbara County Code mandates that the Santa Barbara County Disaster Council shall develop an emergency plan for the County; and

WHEREAS, the County of Santa Barbara, as a participant in the Federal Emergency Management Agency Emergency Management Assistance (EMA) Program is required to maintain an emergency plan for the County; and

WHEREAS, on February 13, 1989, the Board of Supervisors passed Resolution No. 89-73 in which it adopted the County’s Multihazard Functional Plan which provides operational guidance for all risk disasters; and

WHEREAS, on November 14, 1995, the Board of Supervisors adopted Resolution No. 95-496 in which it authorized the Director of Emergency Services for the County of Santa Barbara to make administrative changes and updates to this plan, and then return to the Board of Supervisors at the next regular meeting for confirmation of those changes;

NOW, THEREFORE, IT IS RESOLVED that the Board of Supervisors of the County of Santa Barbara hereby approves the revised Standardized Emergency Management System Multi-hazard Functional Plan, dated June 2003, which is filed with the Santa Barbara County Clerk of the Board concurrently and incorporated by reference.

PASSED, APPROVED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this day of _____, 2003, the following votes:

AYES:

NOES:

ABSTAIN:

ABSENT:

COUNTY OF SANTA BARBARA

By _____

ATTEST:

MICHAEL F. BROWN
CLERK OF THE BOARD

TOM ALVAREZ
RISK MANAGEMENT

By _____
Deputy Clerk

By _____

APPROVED AS TO FORM:
STEPHEN SHANE STARK
COUNTY COUNSEL

By _____