

Budget Revision Requests
1/10/23

Revision No.: 0008564
Departments: General County Programs, Human Resources
Title: Increase Appropriations to Human Resources from Fund Balance and monies earmarked in 990
Budget Action: Increase Appropriations of \$121,955 in Human Resources General Fund for Services and Supplies (\$99,955) and Salaries and Benefits (\$22,000) funded by Intrafund Expenditure Transfers (-) (\$40,000) and release of Committed Human Resources Programs Fund balance of (\$81,955).
Increase appropriations of \$40,000 in General County Programs General Fund for Intrafund Expenditure Transfers (+) funded by release of Committed Emerging Issues Fund Balance.

Revision No.: 0008659
Departments: General Services, Social Services
Title: Increase appropriations for the Department of Social Services Kitchen Remodel at Camino del Remedio
Budget Action: Transfer appropriations of \$32,350 in Department of Social Services, Social Services Fund from Services and Supplies (\$11,500) and Capital Assets (\$20,850) to Other Financing Uses for an operating transfer to GS for a kitchen remodel. Increase appropriations of \$32,350 in General Services Capital Outlay Fund for Capital Assets funded by an operating transfer from the Social Services Fund.

Revision No.: 0008676
Departments: Public Health
Title: Public Health: Agency Fund 1052 adjustments
Budget Action: Increase appropriations of \$40,000 in Public Health, Health Care Fund to Increase Restricted EMS Programs fund balance funded by revenues in AMR Penalty Assessment funds.

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Document Number: BJE - 0008564 Agenda Item: Agenda Date: 1/10/2023 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Increase Appropriations to Human Resources from Fund Balance and monies earmarked in 990

Budget Action: Increase Appropriations of \$121,955 in Human Resources General Fund for Services and Supplies (\$99,955) and Salaries and Benefits (\$22,000) funded by Intrafund Expenditure Transfers (-) (\$40,000) and release of Committed Human Resources Programs Fund balance of (\$81,955).
 Increase appropriations of \$40,000 in General County Programs General Fund for Intrafund Expenditure Transfers (+) funded by release of Committed Emerging Issues Fund Balance.

Justification: This budget revision is releasing \$65k of Committed Fund balance for use in FY21-22 put aside (BJE-0008203) or earmarked in 990 to complete in FY22-23 originally scheduled in FY21-22. Leave of Absence system implementation (\$40k), Leave of Absence Policy (15k) and Wellness Programs (10k).

Human Resources identified unanticipated expenses and is requesting to transfer \$56,955 from Human Resources Fund Balance to cover onetime expenses for FY22-23. Extra Help Employees (\$22K) to support Employment & Workforce Planning with 8 Executive recruitments. VOIP Phone System (\$12.8k) to upgrade HR Phones to new County VOIP standard. Reimagine HR Conference (\$8.7k) for HR Director and A&O Division Chief. HR Summit 2023 (\$6.5k) due to holding live in-person event instead of virtually. Training (\$3.5k) for County HR staff EWP Recruiters and Organizational & Talent Development team. Single Sign on option (\$3.5k) for open enrollment benefits.

Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	064 - Human Resources		50 - Salaries and Employee Benefits	0.00	22,000.00
0001 - General	064 - Human Resources		55 - Services and Supplies	0.00	99,955.00
0001 - General	064 - Human Resources		80 - Intrafund Expenditure Transfers (-)	0.00	(40,000.00)
0001 - General	064 - Human Resources		93 - Changes to Committed	81,955.00	0.00
Fund: 0001 - General, Department: 064 - Human Resources Total:				<u>81,955.00</u>	<u>81,955.00</u>
0001 - General	990 - General County Programs		85 - Intrafund Expenditure Transfers (+)	0.00	40,000.00
0001 - General	990 - General County Programs		93 - Changes to Committed	40,000.00	0.00
Fund: 0001 - General, Department: 990 - General County Programs Total:				<u>40,000.00</u>	<u>40,000.00</u>

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Luis Hernandez	Fund/Department	064-Human Resources Funds	12/13/2022 4:57:23 PM	Y
Don Nguyen	Fund/Department	064-Human Resources Funds	12/13/2022 4:59:21 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	12/14/2022 6:36:24 AM	Y
Wesley Welch	CEO Analyst	All Depts-All Funds	12/14/2022 8:30:49 AM	Y
Marisol Villalobos	FACS	All Depts-All Funds	12/15/2022 9:01:46 AM	Y
Robert Geis	Chief Deputy Controller	All Depts-All Funds	12/15/2022 11:39:37 AM	Y
Paul Clementi	Budget Director	All Depts-All Funds	12/15/2022 11:44:23 AM	Y

Budget Revision Requests

Document Number: BJE - 0008659 Agenda Item: Agenda Date: 1/10/2023 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Increase appropriations for the Department of Social Services Kitchen Remodel at Camino del Remedio

Budget Action: Transfer appropriations of \$32,350 in Department of Social Services, Social Services Fund from Services and Supplies (\$11,500) and Capital Assets (\$20,850) to Other Financing Uses for an operating transfer to GS for a kitchen remodel. Increase appropriations of \$32,350 in General Services Capital Outlay Fund for Capital Assets funded by an operating transfer from the Social Services Fund.

Justification: The purpose of this project is to remodel the kitchen area of the breakroom on the second floor of the Social Services building located at 234 Camino del Remedio in Santa Barbara. The existing kitchen is beyond its useful life and is in need of repair. There is unused equipment that has been out of service for years that should be removed or, modernized to meet the department's current needs.

This project charter establishes an agreement between General Services (GS) and the Department of Social Services (DSS) by identifying the Stakeholders responsible for developing the project, the scope of work, the project budget, the source of funds to complete the project, and the current estimated schedule for project delivery.

The project will remove the existing kitchen cabinets, restore the wall finishes, update the plumbing and electrical systems serving the kitchen, install new cabinets, countertops, and fixtures; restore the operation of the appliances.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0055 - Social Services	044 - Social Services		55 - Services and Supplies	0.00	(11,500.00)
0055 - Social Services	044 - Social Services		65 - Capital Assets	0.00	(20,850.00)
0055 - Social Services	044 - Social Services		70 - Other Financing Uses	0.00	32,350.00
Fund: 0055 - Social Services, Department: 044 - Social Services Total:				<u>0.00</u>	<u>0.00</u>
0030 - Capital Outlay	063 - General Services		40 - Other Financing Sources	32,350.00	0.00
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	32,350.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:				<u>32,350.00</u>	<u>32,350.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Anacleto Quinoveva	Fund/Department	044-Social Services Funds	12/5/2022 2:36:12 PM	Y
Toni Bailey	Fund/Department	063-General Services Funds	12/5/2022 2:42:52 PM	Y
Brant Markley	Fund/Department	063-General Services Funds	12/8/2022 5:01:17 PM	Y
Lynne Dible	Fund/Department	063-General Services Funds	12/9/2022 12:24:44 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	12/12/2022 6:51:35 AM	Y

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Marisol Villalobos	FACS	All Depts-All Funds	12/15/2022 9:23:18 AM	Y
Paul Clementi	Budget Director	All Depts-All Funds	12/15/2022 11:46:57 AM	Y
Robert Geis	Chief Deputy Controller	All Depts-All Funds	12/15/2022 11:55:15 AM	Y

Budget Revision Requests

Document Number: BJE - 0008676 Agenda Item: Agenda Date: 1/10/2023 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Public Health: Agency Fund 1052 adjustments

Budget Action: Increase appropriations of \$40,000 in Public Health, Health Care Fund to Increase Restricted EMS Programs fund balance funded by revenues in AMR Penalty Assessment funds.

Justification: The budget revision is necessary to reflect projected activity in Agency Fund 1052 in the Statement of Operations of the Public Health, Health Care Fund in FY 22-23 as per the guidelines established by the Government Accounting Standards Board. This budget revision will increase unanticipated revenues and appropriations by \$40,000 funded by AMR Penalty Assessment funds for EMS Projects.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0042 - Health Care	041 - Public Health		30 - Charges for Services	40,000.00	0.00
0042 - Health Care	041 - Public Health		92 - Changes to Restricted	0.00	40,000.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				<u>40,000.00</u>	<u>40,000.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Tiana Bradley		041-Public Health	12/7/2022 12:13:45 PM	Y
Gustavo Mejia	Fund/Department	041-Public Health Funds	12/7/2022 2:13:29 PM	Y
Suzanne Jacobson	Fund/Department	041-Public Health Funds	12/7/2022 2:24:37 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	12/8/2022 7:51:36 AM	Y
Marisol Villalobos	FACS	All Depts-All Funds	12/8/2022 12:30:15 PM	Y
Robert Geis	Chief Deputy Controller	All Depts-All Funds	12/8/2022 4:28:47 PM	Y
Paul Clementi	Budget Director	All Depts-All Funds	12/15/2022 10:42:42 AM	Y