



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Counsel
Department No.: 0710
For Agenda Of: July 18, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Rachel Van Mullem, County Counsel, (805) 568-2950
Director(s)
Contact Info: Bo Bae, Deputy County Counsel, (805) 568-2950

SUBJECT: 2022 Biennial Review: Amendments to the Conflict of Interest Code of Solvang Elementary School District

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- A. Approve the proposed amendments to the Conflict of Interest Code of Solvang Elementary School District as submitted (Attachment D) and
- B. Determine the above action is an organizational or administrative activity of the government that will not result in direct or indirect physical changes in the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(5) of the CEQA Guidelines.

Summary Text:

Solvang Elementary School District adopted proposed amendments to its Conflict of Interest Code on February 8, 2023. The proposed amendments are required to add new positions that must be designated and revise the titles of existing positions. (See Attachment A—2022 Local Agency Biennial Notice; Attachment B—February 8, 2023 Minutes of the Board of Trustees; Attachment C—Conflict of Interest Code, Redline Copy; Attachment D—Conflict of Interest Code, Clean Copy.)

Background: The Political Reform Act of 1974 requires every local government agency to:

1. Adopt a conflict of interest code identifying the reporting requirements of covered employees,
2. Review the need for any changes to its code biennially, and

3. Submit proposed code amendments to the “code reviewing body” when necessitated by changed circumstances. (Gov. Code, §§ 87300; 87302; 87306.5, subd. (a).)

The Board of Supervisors is designated as the code reviewing body for independent districts and agencies with jurisdictions wholly within the County. (Gov. Code, § 82011, subd. (b).) The proposed amendments to Solvang Elementary School District’s Conflict of Interest Code are deemed effective once approved by the Board. (Gov. Code, § 87303.)

Special Instructions:

Please forward a copy of the minute order reflecting the Board’s action to Solvang Elementary School District and Deputy County Counsel Bo Bae.

Attachments:

- Attachment A—2022 Local Agency Biennial Notice
- Attachment B—February 8, 2023 Minutes of the Board of Trustees
- Attachment C—Conflict of Interest Code, Redline Copy
- Attachment D—Conflict of Interest Code, Clean Copy

Authored by:

Deputy County Counsel Bo Bae

cc:

Solvang Elementary School District