



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

Department Name: Public Works  
Department No.: 054  
Agenda Date: October 14, 2025  
Placement: Administrative Agenda  
Estimated Time:  
Continued Item: No  
If Yes, date from: N/A  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director: Chris Sneddon, P.E., Public Works Director  
Contact: Mostafa Estaji, P.E., Deputy Director  
**SUBJECT:** Request for Waiver of Competition in Purchase of Trimble Global Position Satellite (GPS) Surveying Equipment

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Purchasing

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the County Purchasing Agent to waive competitive bidding requirements per County Code Section 2-39(c) to procure a Trimble Global Position Satellite (GPS) Surveying Equipment and related subscription service, 1600 Callens Road, Ventura, CA 93003 from a sole source provider, in the amount not to exceed \$108,621.32, without being required to conduct a formal bid process; and
- b) Determine that the above-recommend action is not a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15378(b)(2), finding that the actions are continuing administrative and maintenance activities.

**Summary Text:**

This item is on the agenda to purchase Trimble GPS Surveying Equipment from California Surveying & Drafting Supply (CSDS); a sole source provider for the State of California. CSDS is located in Ventura and is the leading supplier of specialized surveying equipment and supplies. Due to the absence of alternative vendors supplying the specialty equipment locally, pursuant to County Code

Section 2-39(c), the Board may waive the competitive bidding requirement where there are limitations on the source or supply.

**Discussion:**

CSDS is a sole source provider and has been a long-term provider of surveying equipment and supplies to the County of Santa Barbara and continues to provide support to Public Works for previously purchased equipment. Public Works Staff recommends the Board waive the competitive bidding requirement for the Trimble GPS equipment. CSDS's services allow staff to be more efficient in the design and construction process, enabling faster and more accurate measurements for a reduced design and construction inspection cost.

**Background:**

The Public Works Department, Transportation Division, Asset Management and Construction section provides for the design and inspection of the yearly Road Maintenance Annual Plan (RdMAP) projects which include Rehabilitation, Preventive Maintenance, and Hardscape projects. The purpose of the GPS equipment is to facilitate increased efficiencies and productivity during the project design and construction activities. This will be achieved by using advanced technologies (GPS) that will aid in the collection of data with survey grade centimeter accuracy for quantity measurements used in the design of RoadMap projects for engineering estimates, along with precise measurements used to quantify pay estimates for contractor work performed on RoadMap projects. The data collected will also be used in GIS to facilitate a data bank of work performed for future design and construction needs, reducing the future cost of Roadmap projects.

In addition to RdMAP projects, it is also intended to use the GPS equipment for topographic surveys, storm related FEMA and FHWA projects, and Monument Perpetuation.

**Fiscal and Facilities Impacts:**

Budget: Yes

**Fiscal Analysis:**

The initial purchase order (\$108,621.32) will include the equipment and the first year of the subscription service. Staff will work with the County Purchasing Agent to procure yearly re-license subscriptions as needed from the vendor in the amount not to exceed \$6,390 annually plus 3% annual cost escalation rate.

This equipment is budgeted in Fund FD-0015, Cost Center CC-54210, Prog PG-0542260, Initiative IN-054032, Spend Category 8300.

Funding Source	FY 2025-2026
General Fund	108,621.32
<b>Total</b>	<b>108,621.32</b>

**Special Instructions:**

Direct the Clerk of the Board to email a minute order to:

- Phung Loman, General Services Department – Purchasing, [Ploman@countyofsb.org](mailto:Ploman@countyofsb.org);
- Rob Murphy, Public Works Department – Transportation, [remurph@countyofsb.org](mailto:remurph@countyofsb.org);
- Ashley Kruzel, Public Works Department – Transportation, [akruzel@countyfosb.org](mailto:akruzel@countyfosb.org)

**Attachments:**

**Attachment A** – California Surveying & Drafting Supply Quote #00505209

**Attachment B** – California Surveying & Drafting Supply Sole Source CA Jan 2025

**Contact Information:**

Brent Clavin, P.E. – Transportation Division, Construction Manager, [bclavin@countyofsb.org](mailto:bclavin@countyofsb.org)