



County of Santa Barbara

BOARD OF SUPERVISORS

Minute Order

March 10, 2026

Present: 5 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

INFORMATION TECHNOLOGY DEPARTMENT

File Reference No. 26-00198

RE: Consider recommendations regarding the Countywide Licensing Agreement with SHI International Corp., for Microsoft 365 Licensing, as follows:

- a) Approve and authorize the Chief Information Officer to execute a Cooperative Agreement with Microsoft Corporation, including a Microsoft Enterprise and Enterprise Subscription Volume Licensing Agreement, leveraging the County of Riverside's Licensed Support Provider (LSP) Agreement ITARC-00929 with SHI International Corp., for Microsoft licenses and services for a 36-month period beginning April 1, 2026, and ending March 31, 2029, in a maximum aggregate amount not to exceed \$7,575,939.24 (Agreement);
- b) Approve and authorize the Chief Information Officer or his designee to execute amendments to the Agreement to increase the amount payable thereunder by an aggregate amount not to exceed 7%, or \$530,315.75, to request additional licenses and services thereunder as needed; and
- c) Determine that the above recommended actions do not constitute a project subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(2) and (5), finding that the actions consist of continuing administrative or maintenance activities, such as purchases for supplies and general policy and procedure making and organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

A motion was made by Supervisor Lavagnino, seconded by Supervisor Hartmann, that this matter be acted on as follows:

- a) and b) **Approved and authorized; and**
- c) **Approved.**

The motion carried by the following vote:

Ayes: 5 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino