



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department
Department No.: 057
For Agenda Of: October 16, 2012
Placement: Departmental
Estimated Time: 20 minutes
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department
Director(s) Herman Parker, Community Services Director (805) 568-2467
Contact Info: Dinah Lockhart, Deputy Director (805) 568-3523
SUBJECT: Annual Action Plan Substantial Amendments (2009, 2011, 2012) (Districts 1, 2, 3 and 4)

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management, General Services, Planning and Development, Public Works

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve changes (“Substantial Amendments”) to the following County Annual Action Plans for Program Years FY 2009, 2011, 2012 and authorize the Director of the Community Services Department (CSD) to submit the Community Development Block Grant (CDBG) Substantial Amendments to the U.S. Department of Housing and Urban development (HUD) (Attachment A);
 1. Reprogram \$247,965 in previously awarded City of Lompoc CDBG funds from the 2011 Action Plan and \$121,377 from the 2012 Action Plan into the following projects:
 - i. Library Electrical Improvements - \$31,000
 - ii. Mark House Painting - \$50,000
 - iii. ADA Park Improvements - \$20,000
 - iv. Mobile Home Emergency Repair Grant - \$35,000
 - v. Lompoc Youth Corps Request - \$26,315
 - vi. Civic Auditorium Improvements - \$87,027
 - vii. JM Park Little League Ball Field Renovations - \$120,000

2. Reprogram \$19,000 in County CDBG funding from the balance of the 2009 North County Home Restoration and Rehabilitation Program from the 2009 Annual Action Plan to:
 - i. Lompoc Animal Shelter ADA Improvements - \$19,000
 3. Reprogram \$50,000 in City of Carpinteria CDBG funds from the 2009 Action Plan Chapel Court project to:
The Casas de las Flores project- \$50,000
 4. Contingent on the County’s General Services Department’s final contract award for the Santa Barbara Veterans Memorial Building Elevator Installation Project which received \$260,000 in County CDBG funds in the 2011 Action Plan, reprogram any balance of funds not used for this project to the ADA Sidewalk Improvement project;
- B. Determine that the Mark House Painting Project is considered Categorical Excluded and determine that all other approvals for the 2009, 2011 and 2012 Annual Action Plan Substantial Amendments are not the approvals of projects that are subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15378 (b)(4), finding that the project is a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
- C. Authorize the County Executive Officer or her designee to sign all required documents for the submittal of the Substantial Amendments to the U.S. Department of Housing and Urban Development (HUD).

Summary Text:

The recommended Board actions approve the submittal of changes (“Substantial Amendments”) to the 2009, 2011 and 2012 Annual Action Plans to the U.S. Department of Housing and Urban Development (HUD). The Board’s actions also authorize the County Executive Officer (CEO), or designee, to execute the required documents necessary for submittal of the Substantial Amendments to HUD. The County of Santa Barbara, through the CSD Housing and Community Development (HCD) division, serves as the lead agency for administering the Community Development Block Grant (CDBG) Urban County Partnership.

The Substantial Amendments were posted for a 30-day public review period from September 12, 2012 through October 11, 2012 (Attachment C).

Background:

The Board of Supervisors approved the 2009, 2011 and 2012 Action Plans which included funding for a number of County and City of Lompoc projects that now require reprogramming funds to other eligible CDBG activities. Unexpended CDBG funding must be reprogrammed from projects that have encountered implementation delays to projects that are “project ready” and can expend funds in a timely fashion. Funds unspent in excess of HUD approved levels are subject to recapture.

The City of Lompoc's 2011 CDBG funding of \$247,965 was originally reserved for a Library rehabilitation project. Since these funds are insufficient to address the estimated rehabilitation cost, the City will use another source of funding for this repair project. On July 17, 2012 the Lompoc City Council approved the reprogramming of 2011 funding to Library Electrical Improvements (\$31,000), Marks House painting (\$50,000), Park Improvements (\$20,000), Mobilehome/Emergency Repair Grant (M/ERG) Program (\$35,000), Lompoc Youth Corp (\$26,315), and Civic Auditorium Improvements (\$85,650). The Council also approved \$121,377 in 2012 Action Plan funds for the following projects: Civic Auditorium Improvements (\$1,377), and JM Park Little League Ball Field Renovations (\$120,000).

The North County Home Restoration and Rehabilitation Program administered by Habitat for Humanity has a balance of \$19,000 in unexpended 2009 Action Plan funds. Staff is recommending \$19,000 be reprogrammed to the Lompoc Animal Shelter Project to address additional project costs associated with structural deficiencies discovered during the renovation. The project previously received \$72,000 in County CDBG funds in the 2011 Action Plan and \$24,000 in Lompoc CDBG funds for a total of \$96,000. The additional \$19,000 in County CDBG reprogrammed funds will bring total CDBG assistance to the project to \$115,000.

The Board of Supervisors approved the 2009 Action Plan which awarded \$50,000 in CDBG funds to the Peoples' Self-Help Housing Corporation's (PSHHC) Chapel Court project for construction work, which has not commenced. Staff, in consultation with PSHHC and the City of Carpinteria, recommends that these funds be reprogrammed to PSHHC's Casa de las Flores affordable rental housing development in Carpinteria.

In the 2011 Action Plan, the County approved \$260,000 for ADA elevator improvements to the Santa Barbara Veterans Memorial Building Elevator Installation Project. This project will be redesigned to an ADA accessible "stairway lift" due to complications associated with the installation of an elevator. County's General Services Department is preparing a schematic design level estimate of cost. The final project amount will be known after construction bids are received. Staff recommends that any funds not utilized for the "stairway lift" project be reprogrammed to the ADA Sidewalk Improvements project in the unincorporated County. This project will be administered by the County Public Works Department. The ADA Sidewalk Improvements project consists of sidewalk curb cuts. Staff will return to the Board at a later meeting date to identify the specific dollar amount, if any, that will be reprogrammed and proposed sites for these improvements.

The Action Plan Amendments is not a project under CEQA pursuant to Guidelines Section 15378(b)(4) which states that the creation of government funding mechanism or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment is not a project. The Notice of Exemption is attached.

Fiscal and Facilities Impacts:

Budgeted: The costs of preparing the Action Plan Substantial Amendment documents are included within the Department's current budget. The proposed action involves reprogramming Federal grant funds and do not impact the County General Fund.

Fiscal Analysis:

Submission of the documents to HUD is required in order for the County to maintain eligibility and receive annual Federal grant funding and spend funds in a timely fashion on projects that are ready to move forward.

Special Instructions:

After Board action, the clerk should distribute a Minute Order to the Community Services Director and County Executive Office.

Attachments:

- A. 2009, 2011 and 2012 Annual Action Plan Substantial Amendments
- B. Public Notice
- C. Notice of Exemption

Authored by:

Dinah Lockhart, Deputy Director