



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: District Attorney
Department No.: 021
For Agenda Of: February 5, 2019
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director: Joyce E. Dudley, District Attorney, 568-2308
Contact Info: Michael Soderman, Chief Financial & Administrative Officer, 568-2303
SUBJECT: Amendment to the Agreement with the California Department of Insurance for an Automobile Insurance Fraud Prosecution Unit in the District Attorney's Office, Fiscal Year 2018 - 2019

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: N/A

Recommended Actions:

It is recommended that the Board of Supervisors:

- a) Adopt a Resolution approving, ratifying, and authorizing the District Attorney to execute a Grant Award Amendment with the California Department of Insurance for an Automobile Insurance Fraud Prosecution Unit for the period of July 1, 2018 through June 30, 2019 in the amount of \$52,900.00, for a new grant award total of \$167,900.00; and
- b) Determine that the above action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), because it consists of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

The Automobile Insurance Fraud program is designed to prosecute automobile insurance fraud cases which are investigated by various law enforcement agencies. Board approval is required to receive additional grant revenue above the initial Fiscal Year 2018-19 grant allocation. In order to meet state deadlines and properly receive the grant funding, the District Attorney preliminarily executed the grant agreement amendment pending formal authority from the Board of Supervisors.

Background:

On December 11, 2018, the Board authorized the District Attorney to execute a grant agreement with the Department of Insurance (DOI) for FY 18-19 funding for an Automobile Insurance Fraud program in the amount of \$115,000, plus \$6,787 in carryover from FY 17-18, for a total allocation at that time of \$121,787. Subsequent to the Board’s approval of the original grant agreement, the District Attorney’s Office received notice that it would be receiving additional funds for FY 18-19 in the amount of \$52,900, documented via an amendment to the approved agreement. Approval of the recommended actions will authorize the District Attorney’s signature on the grant agreement amendment to receive the additional funds.

Fiscal and Facilities Impacts:

Budgeted: Yes. Revenues and appropriations are included in current and future budgets.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 174,687.00	\$ 174,687.00	
Federal			
Fees			
Other:			
Total	\$ 174,687.00	\$ 174,687.00	\$ -

One Deputy District Attorney (DDA) and a part-time District Attorney Investigator will work on automobile insurance fraud efforts Countywide. Fiscal Year 2018-19 funding includes the initial award of \$115,000 plus the increase of \$52,900 for a total award of \$167,900, as well as prior year carryover of \$6,787, for a total allocation of \$174,687. This includes \$160,434 in Salaries and Employee Benefits to partially-fund one DDA and one Extra-Help DA Investigator, \$4,439 in operating costs, and \$9,814 in overhead associated with the program.

Staffing Impacts:

<u>Legal Positions:</u>	<u>FTEs:</u>
Deputy District Attorney I	0.725 FTE
District Attorney Investigator I	0.16 FTE

Special Instructions:

Please return one (1) Minute Order and one (1) duplicate original Resolution to Nicole Acosta.

Attachments:

- A. Board Resolution
- B. Grant Award Agreement
- C. Grant Award Amendment

Authored by:

Danielle Spahn, Team Project Leader (EXH)