



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Social Services  
**Department No.:** 044  
**For Agenda Of:** September 15, 2020  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Daniel Nielson, Social Services Director  
Director(s) (805) 346-7101  
Contact Info: Christina Groppetti, Economic Assistance and Employment  
Services Operations Manager, (805) 346-7116  
**SUBJECT:** First Amendment to Memorandum of Understanding with Allan Hancock College  
for Outstation Career Employment Specialist

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**County Counsel Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence:**

As to form: No

**Other Concurrence:** Select\_Other

As to form: Select\_Concurrence

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the County of Santa Barbara Department of Social Services Director to execute a First Amendment to the Memorandum of Understanding with Allan Hancock College, to include an electronic voucher process for CalWORKs students to obtain their books; and
- b) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda in order to approve the First Amendment to the Memorandum of Understanding (MOU) with Allan Hancock College (AHC) which co-locates a Department of Social Services Career Employment Specialist in North Santa Barbara County at Allan Hancock College Santa Maria Campus. This First Amendment amends the MOU to include an electronic voucher process for AHC CalWORKs (AHC-CW) students to obtain their books.

**Background:**

The CalWORKs program provides cash aid and services to eligible needy California families. The program serves all 58 counties in the state and is operated locally by county welfare departments. Both DSS and AHC-CW are committed to serving CalWORKs students and their families by providing educational and career opportunities combined with an array of high-quality support services that enable students to complete their educational goals, find meaningful employment, and successfully transition into the workforce.

DSS and AHC-CW enjoy a strong community partnership and aim to improve access to needed CalWORKs student supports. Co-locating a DSS CES at AHC with the other services (CalWORKs, Extended Opportunity Programs & Services (EOPS), and Cooperative Agencies Resources for Education (CARE)) has provided easier access to program support and ensure stronger collaboration in the development of individualized student plans.

This amendment further supports our coordinated partnership for the purpose of sharing confidential information electronically and securely by administering educational and ancillary support services through an electronic voucher process. This modernized process allows for an expeditious, safe, and non-stigmatizing process for AHC-CW students to obtain their books. DSS and AHC-CW will continue to work cooperatively to further strengthen coordinated CalWORKs student support. DSS and AHC-CW acknowledge a long-standing history of working successfully together. The original MOU was approved by the BOS effective August 26, 2014.

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

Narrative:

Operation of this work will not generate any costs billable from one party to another.

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:  
DSS Contracts Unit  
C/O Tricia Beebe  
2125 S. Centerpointe Parkway, 3<sup>rd</sup> Floor  
Santa Maria, CA 93455  
[T.Beebe@sbcsocialserv.org](mailto:T.Beebe@sbcsocialserv.org).

**Attachments:**

1. Attachment 1 – First Amendment to MOU with AHC for Outstation CES

**Authored by:**

Christina Groppetti, Economic Assistance and Employment Services Operations Manager  
Tricia Beebe, Contracts Coordinator