



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: General Services  
Department No.: 063  
For Agenda Of: April 5, 2011  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Bob Nisbet, Director (560-1011)  
Contact Info: Paddy Langlands, Assistant Director (568-3096)  
**SUBJECT:** **Contract Amendment and Notice of Completion for Santa Barbara Veterans Clinic HVAC Replacement Project # J02030, Second Supervisorial District**

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve the Amendment of Contract # BC10-137 for an additional \$27,761.00 increasing the contract total to \$ 421,374.00; and
- b) Accept the Notice of Completion for Contract # BC10-137 with Smith Electric Service for the Santa Barbara Veterans Clinic HVAC Replacement Project # J02030.

**Summary Text:**

This project has replaced the more than twenty year old failing Multi-Zoned Heating, Ventilation, Air Conditioning (HVAC) units and leaking external supply ducting to the building. A new controls system compatible with the existing "Trend 963" Network Software was also installed as part of this project. Smaller HVAC units and additional automation of the mechanical systems were installed as part of the overall County plan for energy use reductions.

**Background:**

The old HVAC equipment and ducting on the Veterans Clinic Building required replacement based on age, deterioration and use. Due to this deterioration and despite ongoing roof maintenance, water during the rainy seasons penetrated the building causing additional damage to interior walls, drop ceilings and flooring of both the Clinic area and the space now occupied by the County Election Division. The additional cost became unavoidable when structural work was needed to secure the new units to the roof

and it was found that new ducting was needed to replace that which was inside the building, which was found to be too rusted to be mechanically attached.

The Change Order for \$ 27,761.00 in additional costs for the additional ducting and structural work was approved by the General Services Director as it was within the \$32,180.65 limit previously approved by the Board of Supervisors for this contract. Additional time for the project completion date was granted at no cost to the County to accommodate a remodel of office space within the building that was running in parallel to this project.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund	421,374		421,374
State			
Federal			
Fees			
Existing program funds			
Total	421,374	0	421,374

**Narrative:**

Approval of Contract Amendment and Notice of Completion will allow for final payment to Contractor and release of funds in retention.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTE's:**  
0

**Special Instructions:**

After Board action, please distribute as follows:

Please return a fully executed duplicate original Contract Amendment #1 and a certified copy of the Minute Order to Richard Whirty, Facilities Project Manager, General Services, Support Services Div.

**Attachments:**

1. One (1) original Notice of Completion for Santa Barbara Veterans Clinic HVAC Replacement Project # J02030;
2. One (1) original and one (1) duplicate original Contract Amendment # 1 for Santa Barbara Veterans Clinic HVAC Replacement Project # J02030

**Authored by:** Richard Whirty, Facilities Project Manager, tel. 568-3086