



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: June 7, 2016
Placement: Administration
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Matthew P. Pontes, Director (560-1011)
Contact Info: Roy Hapeman, Energy Manager (568-2628)
SUBJECT: Award to Blum & Sons Electric, Inc. an Agreement to Maintain the County Administration Building's Main Electrical Equipment; First District.

County Counsel Concurrence

As to form: Yes

Risk Management:

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Santa Barbara County Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement with Blum & Sons Electric, Inc. (a local vendor) for the maintenance of the County administration building's main electrical equipment in the amount of three hundred twenty-one thousand five hundred seventy-four dollars (\$321,574.00);
- b) Find, in accordance with Government Code § 31000, that the County does not have employee resources to complete the maintenance work to be completed by Blum & Sons Electric, Inc. and that the County's economic interests are served by the attached Agreement;
- c) Authorize the Director of General Services or designee to approve changes or additions to the services being performed in an amount not to exceed \$32,157.40; and
- d) Find that the proposed action consists of the operation, repair, maintenance, or minor alteration of an existing public structure involving negligible or no expansion of use beyond that which currently exists, and that the proposed action is therefore exempt from the California Environmental Quality Act (CEQA) pursuant to 14 CCR 15301(a), and approve and direct staff to file the attached Notice of Exemption on that basis.

Summary Text:

The County needs to procure specialized services to maintain the electrical system in the County Administration building. On April 20, 2016, three sealed bids were received by the General Services Department for the installation of new equipment in the Administration building. The lowest installation bid was from the local vendor Blum & Sons Electric, Inc. for \$321,574.00. This installation is anticipated to take several months to complete.

Background:

The County Administration building houses the Board of Supervisors, several elected officials, approximately 300 employees and the County’s main data center. This building was built in 1964. Southern California Edison supplies the electricity to this building at 4160 volts. The 4160 voltage is stepped down to useable voltages of 480 and 208 volts with several transformers and switches. This main electrical equipment is still the original equipment installed when the building was constructed in 1964.

The County maintains the building’s electrical equipment on set intervals. The main 4160v electrical switch, manufactured in 1953, was last serviced approximately three years ago. At that time, the equipment was cleaned out and the electrical connections were tested. Infrared pictures showed the equipment was still in good condition and safe to be used. The next scheduled service is set to be completed in 2020.

In accordance with Government Code § 31000, the County does not have employee resources to complete the maintenance work to be completed by Blum & Sons Electric, Inc. and the County’s economic interests are served by the attached Agreement.

Performance Measure: N/A

Fiscal and Facilities Impacts:

		<u>Annualized</u>	<u>Total One-Time</u>
<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>On-going Cost:</u>	<u>Project Cost</u>
General Fund	\$ 321,574.00		\$ 321,574.00
State			
Federal			
Fees			
Other:			
Total	\$ 321,574.00		\$ 321,574.00

Key Contract Risks:

This contractor will perform maintenance work on core electrical systems in the County administration building.

Staffing Impacts:

Legal Positions:

1

FTEs:

.025

Special Instructions:

1. Provide one (1) Minute Order copy of Board Actions to Roy Hapeman, General Services.
2. Have Chair of the Board sign each of the three (3) originals provided of the Agreement. Retain one (1) original, and forward two (2) signed originals to Roy Hapeman, General Services.

Attachments:

- 1) One (1) original and two (2) duplicate original Agreements to Blum & Sons Electric, Inc.
- 2) Notice of Exemption

Authored by:

Roy Hapeman, Energy Manager, General Services