

ATTACHMENT B

Minutes of the Board of Trustees

Approved Sept. 11, 2018

Doug Brown
Superintendent
11-27-2018

Blochman Union School District
Benjamin Foxen School * 4949 Foxen Canyon Road
Santa Maria, CA 93454 * (805) 937-1148

**MINUTES OF THE BOARD OF TRUSTEES
BLOCHMAN UNION SCHOOL DISTRICT
AUGUST 14, 2018**

A regular meeting of the Board of Education of the Blochman Union School District was held at the Benjamin Foxen Elementary School Library on August 14, 2018, with a closed session at 4:30 p.m. and an open session at 5:35 p.m.

Members present: Shannon Clay, Daniella Pearce, and Jeania Reasner. Absent: Thomas Gibbons and Kelly Salas-Ernst.

PUBLIC SESSION: Mrs. Clay called the meeting to order and led the flag salute at 5:35 p.m. and then welcomed guests.

- I. Announce Closed Session Action** – Mrs. Pearce reported that the board approved the following positions, including the correction to the Instructional Assistant FTE:

POSITION TITLE	FTE
Accounting Assistant	0.71250
ASB Bookkeeper	0.09375
Café Coordinator	0.50000
Campus Aide	0.81250
Head Cook	0.68750
Instructional Assistants	3.12500
Library Assistant	1.00000
Maintenance/Grounds	1.75000
Office Assistant	0.90625
School Secretary	0.87500
Teachers	11.5100
Van Driver	0.40625

MOVED:	Jeania Reasner	SECOND:	Daniella Pearce
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

II. REPORTS

A. Charter School Reports

- i. Family Partnership Charter School** – Steve Torres, Executive Director, reported that there have been some leadership changes. Kathy Grbac is now the Associate Director. Steve will take over the Principal and Special Education Director roles. The enrollment is currently between 345 and 355. They budgeted for 367 and their target is 380. Mr. Torres feels they can reach their budgeted number. They are switching their testing at the K-5 level to Scantron in order to obtain more reliable assessment data. They are focusing on individual student needs. The family breakfast on Saturday went well. August 20th is the first day for students. Their open house is in September. They are currently seeking lenders to help them secure property for their facility.
- ii. Trivium Charter School** – none.

B. Teacher Reports – none.

C. Superintendent/Principal’s Report – Doug Brown reported that the school is gearing up for a new year with enrollment currently at 213 students. There are several new employees. Jarice Butterfield retired as the head of the SBC SELPA and will become our new Special Education Director. Jim Frost led a school safety meeting for employees. Security cameras have been installed around campus.

D. Santa Barbara County School Board Association Report – The first meeting is in September.

E. Public Reports – none.

III. ITEMS SCHEDULED FOR INFORMATION

A. Facilities/Maintenance

- i. General maintenance** – We still need to upgrade the restrooms in the cafeteria. Thirty-nine diseased trees were removed. Shane Clement will make improvements to the track.
- ii. Modernization/New Construction** – Kyle Harris had a preliminary meeting with DSA. We still need to have a flow test done on the hydrant.
- iii. Prop 39** – We have received both RFPs and can move forward with these projects.

B. Facilities Use – The Sierra Club would like to hold a meeting at our facility regarding oil drilling in the area

C. Workers’ Compensation Reports as of 6/30/18

D. New Construction

- i. CDE Preliminary Plan Approval**
- ii. CDE Final Plan Approval**

IV. ITEMS SCHEDULED FOR DISCUSSION

A. Family Partnership Charter School LCAP – Mr. Torres discussed with the board that they are focusing on improving math scores, implementing NGS, and career pathways.

- B. **Trivium Charter School LCAP** – All Trivium schools are focusing on improving test scores.
- C. **Trivium Charter School: Adventure LCAP**
- D. **Trivium Charter School: Voyage LCAP**
- E. **Golden State Water Company issue** – The committee has met with GSWC twice but GSWC refuses to negotiate with us. We have filed an informal complaint with the CPUC. The board has been working diligently on amending the agreement but there are so many problems with the agreement presented by GSWC that it really needs to be completely rewritten.

V. **CONSENT AGENDA ITEMS**

A. **Approval of Minutes**

- i. **June 12, 2018 Regular Meeting**
- ii. **June 14, 2018 Special Meeting**

*** The Board of Education will take action on the Minutes as presented:

MOVED:	Daniella Pearce	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

B. **Approval of Monthly Warrants – June, 2018**

- i. **Payroll** \$139,219.67
- ii. **Commercial Warrants** \$236,113.86
- iii. **Revolving Fund** \$ 0.00
- TOTAL** \$375,333.53

C. **Approval of Monthly Warrants – July, 2018**

- i. **Payroll** \$ 23,214.33
- ii. **Commercial Warrants** \$190,955.32
- iii. **Revolving Fund** \$ 0.00
- TOTAL** \$214,169.65

*** The Board of Education will take action on the Warrants as presented:

MOVED:	Daniella Pearce	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

D. **Approval of Family Partnership Charter School's reports.**

- i. **2017/2018 P-Annual Attendance Report**
- ii. **2018/2019 Adopted Budget**
- iii. **2018/2019 45-Day Budget Revision**

*** The Board of Education will approve Family Partnership Charter School's report as presented:

MOVED:	Jeania Reasner	SECOND:	Daniella Pearce
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

- E. Approval of Trivium Charter School's reports.
- i. 2017/2018 Trivium Charter School P-Annual Attendance Report
 - ii. 2018/2019 Trivium Charter School Adopted Budget
 - iii. 2018/2019 Trivium Charter School: Adventure Adopted Budget
 - iv. 2018/2019 Trivium Charter School: Voyage Adopted Budget

This will be put on the next board agenda as there is not a quorum present for voting on this item.

VII. ACTION ITEMS

A. Approval of the second quarter 2018 Williams Uniform Complaint Report:

*** The Board of Education will take action on the second quarter 2018 Williams Uniform Complaint Report as presented:

MOVED:	Daniella Pearce	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

- B. Approval of donations:
- i. Coelho Academy of Music; \$1,200; music instruction
 - ii. Mr. & Mrs. Ryan Fisher; \$244.04; kindergarten room
 - iii. Coast Hills Community Foundation; \$500.00; robotics program
 - iv. Santa Maria Kiwanis for Kids, Inc.; \$350; general fund
 - v. Santa Maria Kiwanis for Kids, Inc.; \$1,700; ASB
 - vi. Santa Maria South Rotary Club; 2 books; library

*** The Board of Education will take action to approve the acceptance of donations as presented:

MOVED:	Jeania Reasner	SECOND:	Daniella Pearce
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

C. Approval of 2017/2018 Blochman Union School District annual attendance report.

***** The Board of Education will take action to approve the 2017/2018 annual attendance report as presented:**

MOVED:	Daniella Pearce	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

D. Approval of Blochman Union School District's 2018/2019 Emergency Management Plan.

***** The Board of Education will take action to approve Blochman Union School District's 2018/2019 Emergency Management Plan as presented:**

MOVED:	Daniella Pearce	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

E. Approval of 2018/2019 ASB event schedule. Mr. Brown noted that the schedule was subject to change.

***** The Board of Education will take action to approve the 2018/2019 ASB event schedule as presented:**

MOVED:	Jeania Reasner	SECOND:	Daniella Pearce
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

F. Approval of staff recommendation to select Highlands Diversified, Inc. (Highlands Energy) as the contractor for the implementation of energy efficiency measures (lighting) funded by the Clean Energy Jobs Act – Proposition 39:

***** The Board of Education will take action to approve the selection of Highlands Diversified, Inc. as presented:**

MOVED:	Daniella Pearce	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

G. Approval of staff recommendation to select Westech Systems, Inc. as the contractor for the implementation of energy efficiency measures (Solar PV) funded by the Clean Energy Jobs Act – Proposition 39:

***** The Board of Education will take action to approve the selection of Westech Systems, Inc. as presented:**

MOVED:	Jeania Reasner	SECOND:	Daniella Pearce
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

H. Approval of the contract with Highlands Diversified, Inc. as the contractor for the implementation of energy efficiency measures (lighting) funded by the Clean Energy Jobs Act – Proposition 39:

***** The Board of Education will take action to approve the contract with Highlands Diversified, Inc. as presented:**

MOVED:	Daniella Pearce	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

I. Approval of the revised Conflict of Interest Code

***** The Board of Education will take action to approve the Conflict of Interest Code as presented:**

MOVED:	Jeania Reasner	SECOND:	Daniella Pearce
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

J. Approval of the inter-district transfers.

***** The Board of Education will take action to approve the inter-district transfers as presented:**

MOVED:	Jeania Reasner	SECOND:	Daniella Pearce
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

K. Approval of selling the following items as surplus:

- i. 1 Magnvox television; Model #RR2541 A802
- ii. 1 Emerson DVD/VHS Player; Model # EWD2204

*** The Board of Education will take action to approve selling the surplus items as presented:

MOVED:	Jeania Reasner	SECOND:	Daniella Pearce
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		

VIII. **PUBLIC COMMENTS** – none.

IX. **MISCELLANEOUS AGENDA ITEMS**

- A. **Items Proposed for Future Action or Discussion** – none.
- B. **Blochman Union School District Board Member Items** – none.
- C. **Items not on the Agenda** – none.
- D. **Next Scheduled Board Meeting:** September 11, 2018; closed session at 5:00 p.m.; open session at 5:30 p.m., Library

X. **Adjourn**

Time: 6:30 p.m.

MOVED:	Daniella Pearce	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Absent
Thomas Gibbons:	Absent		
