



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** April 10, 2018  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Van Do Reynoso, MPH, PhD  
Director(s) Public Health Director  
Contact Info: Paige Batson, MA, PHN, RN  
Assistant Deputy Director (805) 681-5446  
**SUBJECT: Professional Services Agreement with Pacific Pride Foundation for the HIV Prevention Program**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair to execute a Service Provider Agreement with Pacific Pride Foundation for the HIV Prevention Program to provide HIV testing services in the amount not to exceed \$29,500 for the period of January 1, 2018 through December 31, 2018.
- b) Determine that the recommended action is not a “project” within the meaning of the California Environmental Quality Act and is exempt per CEQA Guideline Section 15378(b)(4) since the recommended action is a government fiscal activity that does not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

This item is on the agenda to execute an Agreement with Pacific Pride Foundation for HIV testing services that include supporting efforts for HIV counseling and testing, and Linkages to Care and Partner Services for identified positive clients. When combined with existing contracts throughout other County departments for similar services, this contract for \$29,500 exceeds the \$100,000 Purchasing threshold and therefore requires Board approval.

**Background:**

The Public Health Department has contracted with Pacific Pride Foundation since the early 1990s for HIV/AIDS testing. Pacific Pride Foundation offers services which include free, anonymous HIV rapid

testing partnered with harm reduction counseling. Furthermore, Pacific Pride Foundation has successfully met stringent Public Health Department and State Office of AIDS quality assurance measures for testing. PHD was unable to renew the purchasing contract that expired in December 2017 due to the combination of other existing contracts exceeding the \$100,000 purchasing threshold. Pacific Pride Foundation has been providing services since January 2018 under the previous purchasing contract's Scope of Work.

Pacific Pride Foundation is the only organization in Santa Barbara County that offers outreach anonymous HIV rapid tests. Therefore, this service is an exception to the rule of competition pursuant to 2 CFR 200.320.

**Performance Measure:**

Performance measures built into the HIV Care Program include total number of clients to be provided services in each service category, linkages to medical outcomes for clients, and alignment with state performance measures.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal	\$ 29,500.00	\$ 29,500.00	
Fees			
Other:			
Total	\$ 29,500.00	\$ 29,500.00	\$ -

This contract is budgeted and federally funded through the State Department of Public Health HIV/AIDS Prevention grant. The Prevention grant is accounted for on a calendar year basis and 2018 is Year 3 of an existing three year State contract.

**Key Contract Risks:**

This Agreement was assessed to be in a low risk category because:

1. The relatively small dollar amount and short contract term;
2. Pacific Pride Foundation has demonstrated good performance with Public Health and other Santa Barbara County departments;
3. Program staff regularly assesses performance to determine if services are adequately provided;
4. Payment is provided after demonstration of reimbursable services; and
5. The Agreement has a termination for convenience clause.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please execute two (2) original Agreements and retain one (1) original Agreement and one (1) Minute Order for pick-up by the department. Please email [phdcu@sbcphd.org](mailto:phdcu@sbcphd.org) when available for pickup.

**Attachments:**

- A. Professional Service Agreement with Pacific Pride Foundation.

**Authored by:**

Adriana Almaguer, HIV/AIDS Program Coordinator