



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

Department Name: Planning & Development  
Department No.: 053  
For Agenda Of: July 14, 2009  
Placement: Administrative  
Estimate Time:  
Continued Item: NO  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director: John Baker, Director, Planning and Development  
Contact Info: Derek Johnson, Director, Office of Long Range Planning

**SUBJECT: Mission Canyon Planning Advisory Committee - Appointment of New Member**

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**County Counsel Concurrence:**

As to form/legality:  Yes  No  N/A

**Auditor-Controller Concurrence:**

As to form:  Yes  No  N/A

**Recommended Action(s):**

Staff recommends that the Board of Supervisors:

Adopt a resolution (Attachment 1) to appoint William Koonce to the Mission Canyon Planning Advisory Committee (MCPAC) due to the resignation of one (1) member. With the appointment of the new member, the MCPAC would be comprised of the following members:

1. Ann Cavalli
2. Jennifer Cushnie
3. Suzanne Foley
4. Jacqueline Hynes
5. William Koonce
6. Barbara Lindemann
7. Randy Reetz
8. Raymond Smith
9. Kevin Snow

**Summary:**

This item is on the agenda for the Board of Supervisors' consideration pursuant to procedures outlined in Section V, Term of Office, in the Board-adopted General Plan Advisory Committee (GPAC) Guidelines of April 9, 1991 (Attachment 2). The nine-member MCPAC was established by the Board of Supervisors by resolution on November 21, 2006 to work with staff to draft Residential Design Guidelines and an update to the 1984 Mission Canyon Area Specific Plan. The nine-member MCPAC term of office was extended by the Board of Supervisors by resolution on November 4, 2008. Since then, one MCPAC member resigned in June 2009. The vacancy was posted and applications accepted in accordance with the GPAC Guidelines. In order to complete the policy update and provide guidance on

a residential parking strategy for the community, it is recommended that the Board of Supervisors appoint a new member to continue the MCPAC as a nine-member committee.

**Background:**

As directed by the Board of Supervisors, the MCPAC is conducting a collaborative public process to update land use policies for the community of Mission Canyon. The policy update began in December 2006 and the MCPAC's work on this project will be completed in approximately Spring 2010. In addition, a new project to develop a Residential Parking Strategy for Mission Canyon was approved by the Board for funding in the Office of Long Range Planning's 2008 – 2009 Work Program. The MCPAC's continued input and advisory role is needed for this project, projected to finish in 2010.

**Fiscal and Facilities Impacts:**

Budgeted:  Yes  No

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized Cost:</u>	<u>Total Project Cost</u>
General Fund	\$ 99,683.00		\$ 307,463.00
State			
Federal			
Fees			
Other:			
Total	\$ 99,683.00	\$ -	\$ 307,463.00

Narrative: The Mission Canyon Community Plan and Residential Design Guidelines is a Board-approved project, budgeted from the General Fund, and is fully staffed by current employees in the Office of Long Range Planning.

**Staffing Impact(s):**

**Legal Positions:**  
N/A

**FTEs:**  
N/A

**Special Instructions:**

**Attachments: (list all)**

1. Attachment 1 – Resolution in the Matter of Approving a New Member of the Mission Canyon Planning Advisory Committee
2. Attachment 2 – 1991 GPAC Guidelines

**Authored by:** Rosie Dyste, Senior Planner, Office of Long Range Planning

**cc:**