



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** County Executive Office  
**Department No.:** 012  
**For Agenda Of:** November 28, 2023  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Supervisors

**FROM:** Department Director(s) **Mona Miyasato, County Executive Officer**  
Contact Info: **Brittany Odermann, Deputy County Executive Officer**

DocuSigned by:  
  
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**SUBJECT: Recruitment Process for Board of Supervisors' Appointments to the Board of Retirement (Retirement Board) of the Santa Barbara County Employees' Retirement System**

**County Counsel Concurrence**

As to form: Yes

Other Concurrence: N/A

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

Consider recommendations regarding the recruitment process for appointments to the Retirement Board of the Santa Barbara County Employees' Retirement System, as follows:

- a) Receive and file an update on the expiration of the terms of two members of the Retirement Board of the Santa Barbara County Employees' Retirement System;
- b) Appoint Supervisors Lavagnino and Hartmann to convene an ad hoc subcommittee to review applications and return to the Board with recommendations for appointments; and
- c) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA), because pursuant to sections 15378(b)(4) and 15378(b)(5) the recommended actions consist of organizational, administrative or fiscal activities of government that will not result in direct or indirect physical changes in the environment.

**Summary:**

This item is on the agenda for the Board of Supervisors to receive and file an update on the expiration of the terms of two members of the Retirement Board of the Santa Barbara County Employees' Retirement

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System and to convene an ad hoc subcommittee to facilitate review of applications and recommendations for appointments to the full Board.

On December 31, 2023, the terms of Retirement Board Members Trent Benedetti and Ted Sten will expire. In response to the expiration of these terms, staff began a robust recruitment effort that includes advertising the potential appointments over a two-month period (November and December 2023) in multiple editions of newspapers of general circulation countywide including The Santa Barbara Independent, The Santa Ynez Valley News, The Lompoc Record, and The Santa Maria Times. In addition, ongoing outreach will be conducted through the County home page, social media outlets and advertising on County of Santa Barbara TV Channel 20. Individual outreach will also be conducted by County Executive Office staff and members of the Board of Supervisors.

The process to make these appointments is at the discretion of the Board of Supervisors. Staff recommends convening an ad hoc subcommittee, consisting of Supervisors Lavagnino and Hartmann, to review applications received and return to the Board with recommendations for appointment in January 2024. This process was used during the last recruitment for Retirement Board appointments.

**Background:**

The Retirement Board of the Santa Barbara County Employees' Retirement System consists of nine members and two alternates. Four of the members are appointed by the Board of Supervisors and pursuant to Government Code Section 31520.1 shall be "... qualified electors of the County who are not connected with the County Government in any capacity, except one may be a Supervisor, and shall be appointed by the Board of Supervisors." The terms of office of the Board of Supervisors' appointments to the Retirement Board are three years. There are currently two terms that will expire on December 31, 2023.

The process to make these appointments is at the discretion of the Board of Supervisors. It is customary to periodically conduct a robust recruitment effort to make appointments to the Retirement Board of the Santa Barbara County Employees' Retirement System. A significant recruitment process was last conducted in 2017. At that time, the Board received a total of eight (8) applications for two appointments. An ad hoc committee consisting of Supervisors Hartmann and Lavagnino reviewed the applications and brought recommendations for appointment to the full Board.

For more information regarding the Santa Barbara County Employees' Retirement System, please visit: [www.sbcers.org](http://www.sbcers.org).

**Fiscal and Facilities Impacts:**

Budgeted: Yes

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**Special Instructions:**

Please send copies of the minute order to:

Gregory Levin, CPA CEO of Santa Barbara County Employees' Retirement System

**Attachments:**

Attachment 1: SBCERS Memo Dated November 1, 2023

**Authored by:**

Jacquelyne Alexander  
[Jralexander@countyofsb.org](mailto:Jralexander@countyofsb.org)

**cc:**

Greg Levin, Chief Executive Officer, Santa Barbara County Employees' Retirement System