



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name:	Public Works
Department No.:	054
Agenda Date:	July 15, 2025
Placement:	Administrative Agenda
Estimated Time:	
Continued Item:	No
If Yes, date from:	
Vote Required:	Majority

TO: Board of Supervisors

FROM: Department Director(s): Chris Sneddon, P.E., Public Works Director
Contact: Jeanette Gonzales-Knight, P.E., Deputy Director

SUBJECT: Amendment No. 1 to Agreement for Services of Independent Contractor with MNS Engineers, Inc.; Third Supervisorial District

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute Amendment No. 1 to Board Contract BC23292 for Services of Independent Contractor with MNS Engineers, Inc., extending the term from June 30, 2025 to June 30, 2026; and
- b) Determine that the above-recommended action is not a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(5), finding that the action consists of an administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda to approve Amendment No. 1 to Agreement BC23292 with MNS Engineers, Inc. (MNS) for continued civil engineering design services aimed at improving traffic safety and vehicle accountability at the Tajiguas Landfill (landfill). The contract scope also includes rehabilitating the asphalt access roads in support of the Santa Ynez Valley Recycling & Transfer Station Operational

Reorganization Project. Due to delays during the planning and conceptual design phases of the Tajiguas Landfill Access Control and Traffic Safety Project, a one-year extension of the contract term is necessary to complete the remaining scope of work. This amendment extends the agreement to June 30, 2026. The contract amount will remain unchanged.

Discussion:

Amendment No. 1 to Agreement BC23292 with MNS is necessary to complete the remaining civil engineering design services for the Tajiguas Landfill Access Control and Traffic Safety Project (Safety Project). Increased safety and control at the landfill are critical due to a high volume of heavy equipment and commercial vehicle traffic, creating the risk of vehicle conflicts, accidents, or pedestrian hazards—especially when public visitors or vendors are present. Without effective access control, unauthorized or unaccounted for individuals may enter the property, posing liability and safety risks. If Amendment No. 1 is not approved, the landfill will continue to operate with limited entry control and outdated traffic safety measures. This could result in continued or increased safety risks to personnel and visitors, potential accidents involving heavy equipment, and reduced operational efficiency.

In addition to the Safety Project, MNS is also supporting the Santa Ynez Valley Recycling & Transfer Station Operational Reorganization Project. During fiscal year 2024-2025, MNS completed the redesign of the transfer truck loading ramp. Additional time is required to complete the remaining components of the Reorganization Project and to rehabilitate access roads at the Santa Ynez Recycling and Transfer Station.

Background:

The Santa Barbara County Public Works Resource Recovery and Waste Management Division owns and operates the Tajiguas Landfill on the Gaviota Coast, and the Santa Ynez Valley Recycling & Transfer Station located in the unincorporated community of Los Olivos. At the Tajiguas Landfill, in its current configuration, visitors, employees, contractors and waste delivery vehicles go through a gate as they enter the property, just south of the scale house. The gate is open during Landfill operational hours and is closed after operating hours. Vehicles needing to weigh-in veer right onto the scales while visitors are required to check in at the scalehouse. Amendment No. 1 to Agreement BC23292 provides design services to improve safety and security at the front gate. The contract also includes preparation of a traffic plan to identify potential traffic safety improvements for the Landfill roads.

At the Santa Ynez Valley Recycling & Transfer Station, Amendment No. 1 to Agreement BC23292 provides engineering design services the rehabilitation of the asphalt access roads around the facility, and the adjacent Foxen Canyon Closed Landfill which are in varying states of deterioration due to heavy traffic and weather.

Approval of Amendment No. 1 to the design contract with MNS is an administrative activity and not a project under CEQA. Both the Tajiguas Landfill and Santa Ynez Valley Recycling & Transfer Station have been subject to prior CEQA review (01-EIR-05 certified by the Board of Supervisors on August 13, 2002, as modified by an Addendum to 01-EIR-05 prepared on November 8, 2006 and accepted by the Board of Supervisors on December 5, 2006, and 08-EIR-00000-00007 certified on May 5, 2009 for the Tajiguas Landfill, and Addendum dated April 26, 2023 to 90-EIR-14 and 97-SD-02 for Santa Ynez

Valley Recycling & Transfer Station). Implementation of physical measures as a result of the design contract would be evaluated for consistency with these prior CEQA documents or additional CEQA review will be completed if needed.

Contract Renewals:

MNS has demonstrated competence with the professional qualifications necessary for the satisfactory performance of the services required with local engineering experience. Established in 1962, MNS is a C-Corporation providing quality infrastructure consulting services to the transportation, water resources, and government service markets throughout California with specialization in the core services of construction management, civil engineering, and land surveying. In 2024, MNS Engineers, Inc. was approved by the Board of Supervisors as a pre-qualified consultant for construction engineering services, environmental services, and surveying through December 2027. MNS’ prior projects for the County include design services for the A Street Basin Weir Reconstruction Project, the Foothill Debris Management Site, the Montecito Mudslide Emergency, and the Linden Avenue & Casitas Pass Road Operational Improvements Project.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

The FY 24/25 and FY 25/26 costs are budgeted in the Resource Recovery and Waste Management Enterprise Fund 1930 in line-item account 8200 and Programs 1301 and 1200, respectively. There is no impact to the General Fund.

Funding Source	FY [24/25]	FY [25/26]	Total
General Fund			
State			
Federal			
Fees			
<i>Enterprise Fund</i>	77,642	50,000	127,642
Total	77,642	50,000	127,642

Special Instructions:

Please forward a certified, stamped Minute Order approving this action to Yanette Luna at Public Works, Resource Recovery and Waste Management Division (RRWMD): 130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101, yluna@countyofsb.org.

Attachments:

Attachment A - Amendment No. 1 to the Agreement for Services of Independent Contractor with MNS Engineering, Inc.

Attachment B – Agreement for Services of Independent Contractor with MNS Engineers, Inc.
(BC23292)

Authored by:

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