



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Auditor-Controller  
**Department No.:** 061  
**For Agenda Of:** 1/9/18  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Theodore A. Fallati, CPA, CPFO, Auditor-Controller, 568-2100  
Director(s)  
Contact Info: Jeremy Sturz, CPA, Accountant-Auditor, 568-2122  
**SUBJECT:** Auditor's Report for the Recorder's Social Security Number Truncation Program

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**County Counsel Concurrence**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

Receive and file the Auditor-Controller's second required review report on the Santa Barbara County Recorder's Social Security Number Truncation Program.

**Summary Text:**

The review report is being submitted pursuant to California Government Code Section 27361 which requires that a review of the County Recorder's social security number truncation program be completed by the County Auditor.

**Background:**

California Assembly Bill 1168, chartered October 13, 2007, required the implementation of a social security number truncation program ("Program") to protect citizens against the risk of identity theft.

In April 2008, the Santa Barbara County Board of Supervisors approved effective May 1, 2008 an additional recording fee of one dollar (\$1.00) for recording the first page of every instrument, paper or notice required or permitted by law to be recorded to be used solely for the implementation and ongoing operation of the Program. The fee collection will discontinue after December 31, 2017. The Board further directed the County Auditor-Controller to conduct two reviews to verify the funds generated by the fee are used only for the purpose of the Program within the time frames provided under California Government Code Section 27361.

Our first required review report was dated August 26, 2013 and was for the period May 1, 2008 through June 30, 2012. Attached is our second required review report, dated December 20, 2017, for the period July 1, 2012 through June 30, 2017. We performed procedures to: (1) verify that the funds generated by

the fee are used only for the purpose of the Program and for conducting these reviews, (2) to state the progress of the County Recorder in truncating recorded documents pursuant to subdivision (a) of California Government Code Section 27301, and (3) to estimate any ongoing costs to the county recorder in complying with subdivisions (a) and (b) of Section 27301. The procedures and results are presented in the attached report.

**Attachments:**

Social Security Number Truncation Program, Second Required Review

**Authored by:**

Jeremy Sturz, Accountant-Auditor

**CC:**

Joseph E. Holland, Clerk-Recorder-Assessor