

ATTACHMENT 6

BRR 0008016

Budget Journal Entry

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References

Audit Trail: _____ Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 11/16/2021 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Office 365 Implementation

Budget Action: Increase Appropriations of \$600,000 in General County Programs General Fund for Other Financing Uses funded by release of Committed Technology Replacement Fund Balance. Increase Appropriations of \$600,000 in General Services Information Technology Services Fund for Services and Supplies funded by and Operating Transfer In from the General Fund.

Justification: On November 18, 2020, the Executive Information Technology Council recommended Board approval of project funding for the Office 365 Implementation project. A portion of this funding is for Microsoft O365 G3/w Audio licensing. Upon Board approval on November 16, 2021, this budget revision will transfer the funding for the CDT contract with Crayon in the amount not to exceed \$599,944.48 from the Technology Replacement Fund to the Information Technology Services Fund.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
1915 - Information Technology Svcs	063 - General Services		40 - Other Financing Sources	600,000.00	0.00
1915 - Information Technology Svcs	063 - General Services		55 - Services and Supplies	0.00	600,000.00
	Fund: 1915 - Information Technology Svcs, Department: 063 - General Services Total:			600,000.00	600,000.00
0001 - General	990 - General County Programs		70 - Other Financing Uses	0.00	600,000.00
0001 - General	990 - General County Programs		93 - Changes to Committed	600,000.00	0.00

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Fund: 0001 - General, Department: 990 - General County Programs Total: 600,000.00 600,000.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	990	2420	9833	600,000.00		8300			202206	Office 365 Implementation
0001	990	2530	7901		600,000.00	8300			202206	Office 365 Implementation
1915	063	2420	5910	600,000.00		5500	4000		202206	Office 365 Implementation
1915	063	2530	7457		600,000.00	5500	4000		202206	Office 365 Implementation
Total				<u>1,200,000.00</u>	<u>1,200,000.00</u>					

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Heather Bowling		063-General Services	11/1/2021 3:34:18 PM	Y
Brian Duggan	Fund/Department	063-General Services Funds	11/1/2021 3:35:41 PM	Y
Lynne Dible	Fund/Department	063-General Services Funds	11/1/2021 3:49:24 PM	Y
Wesley Welch	CEO Analyst	All Depts-All Funds	11/2/2021 9:52:28 AM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	11/2/2021 9:53:46 AM	Y
Sara Weal	FACS	All Depts-All Funds	11/2/2021 12:56:38 PM	Y
Robert Geis	Chief Deputy Controller	All Depts-All Funds	11/2/2021 3:34:59 PM	Y
Paul Clementi	Budget Director	All Depts-All Funds	11/3/2021 5:13:43 PM	Y