



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: February 19, 2007
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Bob Nisbet (560-1011)
Director(s)
Contact Info: Paddy Langlands, Assistant Director (568-3096)
**SUBJECT: Social Services Carpet Replacement
234 Camino del Remedio, Santa Barbara
Project #8674
Second Supervisorial District**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Award and execute a Fixed Price Contract in the amount of \$305,000 to the lowest responsible bidder, Floor Connection, Inc. (a local vendor), subject to the provisions of the documents and certifications as set forth in the plans and specifications applicable to the project and as required by California Law; and
- B. Authorize the Director of General Services to approve change orders of an amount not to exceed 10% of a base amount of \$250,000 plus 5% of the bid in excess of the base amount, or \$27,750 for this contract.

Summary Text:

For Social Services this project will replace 40,000 square feet of carpet at their facility located at 234 Camino del Remedio which in some high traffic locations is in a state of disrepair. Floor Connection, Inc. (a local vendor) is the low bidder, with the carpet manufacturer guaranteeing their material costs through February 19th before an increase of 8% goes into effect. The anticipated completion of this project is scheduled for May of 2008.

Auditor-Controller Concurrence

As to form: Yes

Background:

Due to the state of their existing carpet, Social Services will replace approximately 40,000 square feet of carpeting on the 1st and 2nd floors of their facility located at 234 Camino del Remedio in Santa Barbara. The existing broadloom carpet will be replaced with carpet tiles for easier access when servicing the conduit in the Walker ducting which runs throughout the building. Any concrete eroding around the walker ducting will be repaired during the project.

There were 2 bids submitted for the Social Services Carpet Replacement project. Floor Connection, Inc., the low bidder, has been determined to be a responsible company capable of performing this work, and their bid is deemed responsive. Bids were received on May 22, 2007, and the manufacturer was asked for an extension to the required 60-day price guarantee to allow the county additional time. After granting several extensions, the carpet manufacturer has set a deadline of February 19th, 2008. After this date, the material costs for this project will increase by approximately 8%.

Performance Measure:

With approval of the recommended actions, General Services anticipates that this project will be completed by the end of May 2008.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 305,000.00		\$ 305,000.00
State			
Federal			
Fees			
Other:	\$ 6,000.00		\$ 6,000.00
Total	\$ 311,000.00	\$ -	\$ 311,000.00

Narrative:

The construction budget for this project is \$305,000, and the total project budget is \$311,000. \$270,000 has been appropriated to Fund 0030, Department 063, Program 1930, Account 8700, Project 8674. The remaining \$41,000 is in Fund 0055, Department 044 and will be appropriated by the end of February 2008.

Special Instructions:

Please send one (1) copy of the minute order and two (2) original executed Construction Agreements to Jill Van Wie, General Services.

Attachments:

Three (3) copies of the Construction Agreement.

Authored by:

Jill Van Wie, General Services