



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

|                    |                       |
|--------------------|-----------------------|
| Department Name:   | Social Services       |
| Department No.:    | 044                   |
| Agenda Date:       | November 4, 2025      |
| Placement:         | Administrative Agenda |
| Estimated Time:    |                       |
| Continued Item:    | No                    |
| If Yes, date from: |                       |
| Vote Required:     | Majority              |

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**TO:** Board of Supervisors  
**FROM:** Department Director: Daniel Nielson, Social Services Director  
Contact: Amy Krueger, Assistant Director, Adult and Children Services  
**SUBJECT:** Third Amendment to Agreement with Family Care Network, Inc. for Independent Living Program

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Risk

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair to execute a Third Amendment to the Agreement for Services of Independent Contractor with Family Care Network, Inc. (local vendor) to provide an Independent Living Program for Child Welfare Services/Probation youth for a total contract amount not to exceed \$115,000 for the period of July 1, 2025 through June 30, 2026; and
- b) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda in order to approve the Third Amendment to the Agreement with Family Care Network, Inc. (FCNI) for an Independent Living Program (ILP) serving Child Welfare Services/Probation youth to reduce the current total contract amount not-to-exceed to \$115,000 for the period from July 1, 2025 through June 30, 2026. The ILP program assists current and former

foster youth in achieving self-sufficiency. This contract is being reduced to align available fiscal year 25/26 ILP funding with the contract amount.

**Discussion:**

As a result of significant reductions in State 2011 Realignment funding, this agreement with FCNI was reduced and is now presented to the Board of Supervisors (BOS) for approval. The recommended Third Amendment to the Agreement decreases the total contract amount from not to exceed \$315,000 to not to exceed \$115,000 for the period from July 1, 2025 through June 30, 2026.

**Background:**

The goal of the ILP is to assist youth in transitioning from foster care to self-sufficiency by providing services such as assistance in obtaining a high school diploma, career exploration, vocational training, job placement and retention, training in daily living skills, training in budgeting and financial management skills, substance abuse prevention, and preventive health activities. The Santa Barbara County ILP embraces academic education, self-care education, and life skills development as the foundation for the ILP at the onset of services for youth ages 16 to 18 (optional for 14 to 15-year olds) and through emancipation. Education and training provided to former foster youth ages 18 to 20 involved with ILP includes housing information, counseling, employment, education, finances and other appropriate guidance and services to aid in supporting the youth's efforts in achieving self-sufficiency.

The State mandates compliance with Division 30 and 31 of the California Manual of Policy and Procedures. ILP Services provided under this Agreement are in conformance with Division 30-500 and 31-525 and the ILP regulations cited therein. These regulations require that ILP services provide learning activities and support in the following areas: Money Management, Job Skills/Career Planning, Educational Planning, Health and Counseling, Living Independently, Resource Listing and Training, and Mentor Relationships. In addition, the Santa Barbara County ILP includes: an Aftercare Program, Transportation, Job Training, Involvement of Care Providers, and Integration of existing services, Survival Skills, Interpersonal/Social Skills and Computer Skills.

On May 2, 2023, the BOS approved the original ILP Agreement for \$275,000 for the period of July 1, 2023 through June 30, 2024. On June 11, 2024, the BOS approved the First Amendment to renew the Agreement for \$275,000 for the period of July 1, 2024 through June 30, 2025. The Third Amendment approved by the BOS on June 24, 2025 to extend and increase the Original Agreement for \$315,000 for the period of July 1, 2025 through June 30, 2026.

**Performance Measure:**

The following performance measures are now included in the Agreement:

- A. Provide individual and group life skills development to all eligible and participating youth/young adults referred to the ILP programs and report those numbers as a percentage of those served and not served.
- B. Eighty percent (80%) of participants shall be provided information about creating and following a budget, understanding responsible banking behavior, understanding credit use and debt, and how sales and income taxes are part of daily living. This will be demonstrated through attendance in Financial Literacy training classes or one on one case management.

- C. Eighty percent (80%) of participants will be provided with information and support related to housing, including how to locate and acquire housing, live successfully with roommates, secure and maintain utilities, and perform basic home maintenance. This will be demonstrated through participation in Life Skills training classes or one-on-one case management.
- D. Eighty percent (80%) of participants will engage in job readiness activities including preparing a resume, completing a master job application, and receiving information on job skills and career planning techniques such as job search strategies, interview practice, barrier identification, career path planning, and appropriate workplace behavior. These activities will be provided through participation in Job Skills and Career Planning classes/workshops or through individualized case management.
- E. Eighty percent (80%) of participants will develop essential life skills including basic meal preparation, personal hygiene, time management, and effective communication. This will be demonstrated through participation in Life Skills training classes or individualized case management.
- F. Ninety percent (90%) of eligible participants will obtain a High School Diploma or GED and be provided with higher education or vocational guidance, including information on educational goals, funding opportunities, support services, and referrals to a college counseling or planning provider.
- G. Eighty percent (80%) of participants shall have a mentoring relationship, including at least one (1) permanent adult connection outside of their professional team who shall be able to support them after services have ended. This shall be measured through client communication with their ILP case manager.
- H. Eighty percent (80%) of participants shall be provided family planning and health services and be provided information about how to access those services.

FCNI met the previous performance measures contained in the original Agreement and requested the updated performance measures included in this third amendment. The amended annual contract amount is \$115,000 or 63.5% less than the original FY 2025-26 contract.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

| Funding Source  | FY 2025-26       | Total            |
|-----------------|------------------|------------------|
| General Fund    |                  |                  |
| State – 2011 RE | \$5,000          | \$5,000          |
| Federal         | \$110,000        | \$110,000        |
| Fees            |                  |                  |
| [Other Source]  |                  |                  |
| <b>Total</b>    | <b>\$115,000</b> | <b>\$115,000</b> |

Approval and execution of this contract will result in total expenditures not to exceed \$115,000. The Agreement provides for a term commencing July 1, 2025 through June 30, 2026. Appropriations and associated funding are included in the FY 2025-2026 Adopted budget under the Social Service Programs division. This contract is funded by federal grant funds and the 2011 State Realignment funds. Funding levels are subject to change from year to year, depending on the federal grant amount the State receives. Execution of this will not result in additional General Fund contributions. The Agreement contains a non-appropriation clause in the event funds are not appropriated.

**Special Instructions:**

Please scan, email and send one (1) duplicate of each original Amendment, and a copy of the minute order to:

DSS Procurement and Contracts Unit  
C/O Tricia Beebe  
2125 S. Centerpointe Parkway, 3<sup>rd</sup> Floor  
Santa Maria, CA 93455  
Email: [tbeebe@countyofsb.org](mailto:tbeebe@countyofsb.org)

**Attachments:**

**Attachment A** – Third Amendment - FCNI – ILP 25-26

**Attachment B** – Original Agreement and Amendments 1-2 – FCNI - ILP

**Contact Information:**

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