

Memorandum



Date: November 8, 2013

To: Clerk of the Board

From: Jill Van Wie
Program & Projects Business Leader
Community Services Department (CSD),
Parks Division

Subject: Request to Modify Insurance Requirements on Lease and Service Requirements from Item A-6 on 11/12/13 Board Agenda

cc: Herman Parker, Director (CSD)
Paddy Langlands, Deputy Director (CSD) Parks Division
Ray Aromatorio, Risk Manager

Regarding item A-6 on the 11/12/13 Board Agenda (subject: Lease and Service Agreements for the County Property at 60 Newsome St., New Cuyama with Cuyama Valley Family Resource Center, Inc; First District), pursuant to the inquiry from the recommended Lessee and Contractor, the Cuyama Valley Family Resource Center (FRC), the County Risk Manager has determined that Professional Liability Insurance is not required for the FRC. As such, the following modifications are hereby made to the attachments in item A-6:

Attachment 1 (Lease Agreement with FRC): Page 5, item 9.6 (Professional Liability Insurance) shall be modified to read, "If required, Professional Liability Insurance shall..."

Attachment 2 (Service Agreement with FRC): Page 12, item 3 (Professional Liability Insurance) shall be removed in its entirety.

If you have any questions, please call me at 568-2470.

Thank you.