

# Budget Revision Requests

Document Number: BJE - 0003210    Agenda Item:    Agenda Date: 1/7/2014    Approval: BOS 4/5    Has Board Letter: Yes

Title:    Establish appropriation for receipt of unanticipated revenue and increase Restricted Fund Balance

Budget Action:    Establish appropriation of \$25,000 to increase Restricted Fund Balance in Probation Department General Fund funded by unanticipated revenue from an award of \$10,000 from the Bartlett Family Foundation and \$15,000 from miscellaneous revenue (other donations).

Justification:    Establish appropriation to increase Restricted Fund Balance funded by unanticipated donations and fundraising revenues. These funds will be used to finance educational field trips, incentives and rewards to benefit juveniles. Also, to establish appropriation to increase Restricted Fund Balance funded by unanticipated revenue from an award from the Bartlett Family Foundation for the exclusive use of the Los Prietos Boys Camp (LPBC) Scholarship fund. These funds will be used to benefit juveniles by providing financial assistance to cover educational expenses (e.g. enrollment/tuition fees, school textbooks/materials, supplies, etc.) related to acquiring vocational training skills or a higher education.

## Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	022 - Probation		45 - Miscellaneous Revenue	25,000.00	0.00
0001 - General	022 - Probation		92 - Changes to Restricted	0.00	25,000.00
Fund: 0001 - General, Department: 022 - Probation Total:				<u>25,000.00</u>	<u>25,000.00</u>

## Signatures

Signed By	Signed On	Department/Agency	Approval Level	Valid
Michael Cameron	12/18/2013 5:24:00 PM	022 - Probation	Fund/Department	Y
Richard Morgantini	12/19/2013 7:18:56 AM	012 - County Executive Office	CEO Analyst	Y
Julie Hagen	12/19/2013 1:55:02 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Joel Boyer	12/19/2013 3:45:48 PM	061 - Auditor-Controller	FACS	Y

# Budget Journal Entry

Document Number: BJE - 0003210 Batch ID: 1636513 Created On: 11/25/2013 8:58:56 AM  
 Document Description: Est Approp For Juvenile Scholarships Donation & Unanticipated Revenues Processed On:  
 Post On: 1/7/2014 Processed By: Benjamin Meza

**References**

Audit Trail:

**Budget Revision Request**

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**Budget Revision Request Financial Summary**

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Fund: 0001 - General, Department: 022 - Probation Total:				25,000.00	25,000.00

**Accounting**

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Unit	Proj	Budget Period	Description
0001	022	2420	5895	10,000.00		3000			201312	Recognize Unanticipated Juv Scholarships Donation

### Budget Journal Entry

Account	Debit	Credit	Amount	Department/Agency	Approval Level	Valid	Description
0001 022 2530	9789		10,000.00	022 - Probation	FACS	N	Est Approp For Juv Scholarships Donation
0001 022 2420	5895		15,000.00	022 - Probation	Fund/Department	N	Increase appropriation for unanticipated donations
0001 022 2530	9789		15,000.00	022 - Probation	CEO Analyst	Y	Increase designation account for donations
Total			25,000.00				

### Signatures

Signed By	Signed On	Department/Agency	Approval Level	Valid
Benjamin Meza	12/9/2013 4:09:35 PM	022 - Probation	FACS	N
Vanessa Escobar	12/12/2013 1:17:15 PM	022 - Probation	FACS	N
Joel Boyer	12/17/2013 3:38:56 PM	061 - Auditor-Controller	Fund/Department	Y
Michael Cameron	12/18/2013 5:24:00 PM	022 - Probation	CEO Analyst	Y
Richard Morganliti	12/19/2013 7:18:56 AM	012 - County Executive Office	Chief Deputy Controller	Y
Julie Hagen	12/19/2013 1:55:02 PM	061 - Auditor-Controller	FACS	Y
Joel Boyer	12/19/2013 3:45:48 PM	061 - Auditor-Controller	FACS	Y

# Upcoming Probationary Reviews

Department: 022 -- Probation      Organization: 1 -- County of Santa Barbara      Pay Period: 2014-05

LOA Status	Name	Empld	Job Class	Bargaining Unit/Title	Pay Step	Probation Date	Review Type	Eff From	EPR Period	Eff To
<b>Budget Unit: 3440 -- Probation-Officer</b>										
	ALVARADO, SANDRA	7034	PROBATION ASSISTANT	21 HUMAN SERVICES, NON-SUPER	E	8/4/2014	Probationary: 2nd Quarter	11/5/2013	2/4/2014	
	MARTINEZ, FRANCISCO	15109	DEP PROBATION OFFICER	18 PROBATION PCE OFF:NON-SUP	A	11/11/2014	Probationary: 1st Quarter	11/12/2013	2/11/2014	

Count: 2