



BOARD OF SUPERVISORS
AGENDA LETTER

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Department Name: Child Support Services
Department No.: 045
For Agenda Of: June 19, 2007
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Name & Phone Carrie Topliffe, 568-2326
Director(s)
Contact Info: Name & Phone: Shirley Moore, 568-2329

SUBJECT: Child Support Services Contractor On Payroll Contract FY07-08

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors approve and authorize the Chair to execute an agreement with Philip Kryder, as a contractor on payroll, to work on conversion and systems management of Child Support Services CASES system to new statewide California Child Support Automation System (CCSAS) Version 2 for the period of 7/1/2007 through 6/30/2008, in an amount not-to-exceed \$98,000.

Summary Text: Child Support Services will be converting to a new statewide system in FY2007-08. Due to the highly complex technical aspects of our systems, it is recommended that we retain the services of Philip Kryder for FY2007-08 who has been working with the Department as a contractor on payroll and has extensive technical knowledge of our systems, and how our systems interface with other county and statewide systems.

Background:

In June 2005 an Agreement for Professional Services for Philip Kryder was issued to manage the local technical aspects of the conversion to the State Disbursement Unit and Cal-WIN systems interfaces for Child Support Services. Both of these projects require significant technical expertise, requiring analysis of what needs to be done on our end to prepare for conversion, how the conversion will impact us, and what can be done to anticipate and mitigate potential problems, what automated tools need to be developed to ensure a smooth transition, and what post-transition activities are required to ensure integrity of data conversion. Both of these conversions were successfully completed in 2006. The Department is now preparing for CCSAS Version 2, which is being rolled out Statewide. All counties will be converting to this new system over the next 1-1/2 years.

These systems are critical to Child Support Services maintaining high Federal, State, and County performance measure ratings. There will be significant interface coordination efforts required between the State Department of Child Support Services and state and local agencies, including Probation and Social Services. During this current fiscal year, these interfaces resulted in approximately \$650,000 being transferred to these county departments. There are over 18,000 open cases in the system, processing over \$27,000,000 in child support payments. It is imperative that the system, and all system interfaces, operate efficiently during the conversion phase, and are managed appropriately. Due to the technical expertise required of this very complex system, it is recommended that this contract be approved to continue his services in FY07-08.

Performance Measure:

This system is used for virtually all child support functions. Key performance measures are collections and disbursement of child support payments, establishment of court orders, and paternity establishment.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			\$ 33,000.00
Federal			\$ 65,000.00
Fees			
Other:			
Total	\$ -	\$ -	\$ 98,000.00

Narrative:

Staffing Impacts:

Special Instructions:

After execution by the Chair, please return one (1) copy of signed agreement for the Contractor, the Department copies of the contract, and one (1) copy of the minute order, attention: Shirley Moore.

Attachments:

Contractor on Payroll Contract for Philip Kryder dated May 17, 2007.

Authored by:

Shirley Moore, Business Manager

cc: