



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: June 23, 2009
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Bob Nisbet, Director (805-560-1011)
Contact Info: Paddy Langlands, Assistant Director (805- 568-3096)
**SUBJECT: Bid Waiver Request for Tel-Tec Security Systems – Social Service Buildings
Capital Project #8574**

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: Purchasing

As to form: Yes

Recommended Actions:

That the Board of Supervisors authorize the Purchasing Manager to issue nine (9) purchase orders for Tel-Tec Security Systems in a total amount not to exceed \$273,149.11 for the installation of commercial door access control systems without a competitive bid. The vendor is not a local vendor and has been used by other County departments for this service.

Summary Text:

Approval of the recommended action would authorize the use of public funds to purchase security systems for the Social Service buildings throughout the County. The Department of Social Services (DSS) has multiple facilities that are currently operating with incompatible or failing, outdated security systems and failing locks. The DSS will incorporate the General Service Department's recommendation for a commercial door access control system. General Services has adopted the WinDSX system as a standard, and it is currently being used by in other County buildings and by other departments including the Public Health Department, the District Attorney's office, and several other County departments. There are only two (2) companies within 120 miles that can provide installation and on-site support of the access control panels and card readers that use the WinDSX security system. Of the two, only one company has proven to be responsive: Tel-Tec Security Systems. Tel-Tec has a track record of performance in the installation of these security systems for several County facilities.

Background:

Security through access control is a vital component to the DSS's business. The proposed security system is an essential upgrade for the outdated and failing locks that are currently being used to protect

the DSS offices. The existing door access system can be problematic due to the fact that the software originally installed is no longer supported making technical support for the existing system difficult to acquire. Tel-Tec has a proven track record of being a responsive vendor for the installation of the access card readers which are used by the WinDSX system. The benefits of a security system that matches the standard County system are numerous: 1) The WinDSX server and software are already in place and the equipment is functioning well for other County buildings; 2) The system will be supported and maintained by the General Services Department; 3) The system is in compliance with the General Service Departments recommendations for using proximity card reader systems; 4) Employees who have access to multiple County buildings will only require one access card that can be programmed for all appropriate sites; 5) The access cards will also serve as identification cards for employees during working and non-working hours; and 6) These access cards will be relied upon in the event of a County disaster to identify County employees and facilitate access to sites and regional areas.

Timely implementation of the security system for the nine DSS facilities is needed to heighten building access security, increase the safety of the DSS employees, and maximize the confidentiality of client records as DSS strives to be in complete compliance with State and Federal privacy mandates.

County Code Section 2-39 states that the Purchasing Agent is obliged to purchase all materials, supplies, furnishings and equipment by using a formal competitive bidding process, unless the Board of Supervisors has waived competition under a particular set of circumstances. For the sake of expediency, and due to “limitations in source or supply” pursuant to County Code Section 2-39, General Services is requesting that the Board of Supervisors waive the requirement for a competitive bid, for purchase of the security systems for nine Social Services buildings.

The construction budget for this project is \$273,149.11, with a total project budget of \$300,000.

Vendor	Building	Amount
Tel-Tec Security Systems	234 Camino del Remidio, SB	\$ 52,023.73
	260 N. San Antonio Rd., SB	\$ 11,236.81
	1100 W. Laurel Ave., Lompoc	\$ 25,904.37
	Flower Valley Plaza North, Lompoc	\$ 11,057.93
	Flower Valley Plaza South, Lompoc	\$ 7,988.46
	Benefit Service Center, 1318 S. Broadway, SM	\$ 13,931.51
	1410 S. Broadway, SM	\$ 42,797.78
	1444 S. Broadway, SM	\$ 34,729.45
	2125 S. Centerpointe Pkwy, SM	\$ 73,479.07
Grand Total		\$273,149.11

Performance Measure:

Project is completed on schedule and within budget.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			\$ 300,000.00
Total	\$ -	\$ -	\$ 300,000.00

Narrative:

\$300,000 has been appropriated to Fund 0030 from the DSS based on a budget revision authorized by the Board of Supervisors on March 24, 2009.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please return a copy of the minute order to:
Jill Van Wie, General Services, 1105 Santa Barbara St., 2nd Floor, Santa Barbara, CA.

Attachments:

Not applicable

Authored by:

Jill Van Wie, General Services Department (805) 560-1079