



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 3/21/17
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Rene Garcia, Employment Services Operations Division Chief
(805) 681-4540

SUBJECT: First Amendment to the Agreement with Arbor E&T, LLC dba ResCare Workforce Services for California Work Opportunity and Responsibility to Kids (CalWORKs) Welfare-to-Work (WTW) Program Employment Services

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a First Amendment to the Agreement (First Amendment) with Arbor E&T, LLC dba ResCare Workforce Services (ResCare), not a local vendor, to provide CalWORKs WTW Program Employment Services, for the period of January 1, 2017 through June 30, 2019, in an amount not to exceed \$3,965,313 (FY 16/17 the contract amount shall not exceed \$1,337,840; for FY 17/18 the contract amount shall not exceed \$1,294,539; and for FY 18/19 the contract amount shall not exceed \$1,332,934).
- b) Determine that the approval and execution of the First Amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approval and execution of the First Amendment is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

This item is on the agenda to approve the First Amendment to the Agreement with Arbor E&T, LLC dba ResCare Workforce Services (ResCare) to provide CalWORKs WTW Program Employment Services. It is the recommendation of Department of Social Services (DSS) to authorize and execute this First Amendment.

Background:

Beginning in 1995 with the implementation of the former Greater Avenues for Independence (GAIN) program, the Board has supported and approved contracts to provide Employment Services to CalWORKs Welfare-to-Work participants. Since that time, DSS has had a successful government-business partnership that provides mandated services to participants, while supporting participants towards self-sufficiency.

AB1542 mandates the implementation of the CalWORKs program. Job Services is also mandated for recipients who are not exempt from Welfare-to-Work. The County's CalWORKs Plan includes the Employment Services program which consist of Orientations, Appraisals, Job Services/Job Club, Assessment Testing, and Career Advancement/Job Bridging. The Board approved the CalWORKs Plan on December 16, 1997, and amended the plan on December 5, 2006, in light of the Federal Deficit Reduction Act of 2005 (TANF Reauthorization) and pursuant to Welfare and Institutions Code section 10534.

ResCare has over 20 years experience working with the CalWORKs/WTW population. ResCare and the local DSS provided the Job Services portion of the WTW program. ResCare's experience and knowledge of state and county policies allows the participant a seamless transition when entering and exiting Job Services. ResCare understands the participation requirements. ResCare has developed comprehensive Job Services workshops and Job Search activities that meet state and county policy.

ResCare has been Santa Barbara County's Employment Services provider for many years. ResCare has been flexible in adjusting staffing levels and contract services in response to fluctuations in caseload and funding. ResCare is nationally recognized and has proven locally to have the ability to respond to new program mandates and financial pressures. The CalWORKs program has assisted thousands of participants in securing jobs and improving lives and the well-being of our community.

On December 21, 2016, ResCare received notice that due to a decrease in CalWORKs funding to refrain from providing Job Retention services starting January 1, 2017. Therefore, we are requesting an amendment to the agreement with ResCare to reflect the suspension of the Job Retention Services and decrease the total contract amount and to update the name of ResCare.

Performance Measure:

ResCare will provide state mandated Employment Services to CalWORKs and Welfare-to-Work participants designed to help participants achieve self-sufficiency. The performance measures focus on early engagement in Welfare-to-Work activities and securing employment.

ResCare is the current provider of CalWORKs WTW Program Employment Services and have demonstrated substantial conformity with the identified performance measures:

- Place 55% of participants attending at least one day of Job Club into unsubsidized employment. (Achieving at 68% as of December 2016)

- Ensure 55% of those starting employment will be working 30 hours or more a week and earning minimum wage or above. (Achieving at 79% as of December 2016)
- Ensure 60% of participants scheduled for Job Services must attend within the first week. (Achieving at 88% as of December 2016)

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2016/17</u> <u>Cost</u>	<u>FY 2017/18</u> <u>Cost</u>	<u>FY 2018/19</u> <u>Cost</u>	<u>Total Cost</u>
General Fund				
State				
Federal	\$ 1,337,840.00	\$ 1,294,539.00	\$ 1,332,934.00	\$ 3,965,313.00
Fees				
Other:				
Total	\$ 1,337,840.00	\$ 1,294,539.00	\$ 1,332,934.00	\$ 3,965,313.00

Narrative:

Approval and execution of this contract will result in total direct expenditures of approximately \$1,337,840 for FY 2016-17, \$1,294,539 for FY 2017-18 and \$1,332,934 for FY 2018-19. The entire contract is 100% funded with Federal TANF funds. Appropriations and associated funding of this contract have been included under the Employment Services Branch, CalWORKs Welfare-to-Work sub-division of the Department’s FY 2016-17 requested budget. Appropriations and funding for FY’s 2017-18 and 2018-19 will be included in the Department’s requested budget as part of the Employment Service Branch. Execution of this contract will not result in additional General Fund contributions. The contract contains a non-appropriations clause in the event funds are not appropriated.

Key Contract Risks:

The risk assessment worksheet has been completed. ResCare has been performing satisfactorily. ResCare is insured for General and Professional Liability. DSS has had a positive and productive relationship with ResCare. ResCare has been providing CalWORKs WTW Program Employment Services to WTW participants the last ten years. DSS is confident of ResCare’s abilities to continue providing services.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send one (1) duplicate original First Amendment, and a copy of the minute order to:
 DSS Contracts Unit
 C/O Tricia Beebe
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455

Attachments:

1. Attachment 1 – First Amendment – ResCare – CalWORKs WTW ES – 2016-2019

Authored by:

Rene Garcia, Employment Services Operations Division Chief

Tricia Beebe, Contracts Coordinator