



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: 07/10/07
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Robert Nisbet, General Service Director
Director(s) (805) 568-2626
Contact Info: Yvonne Torres, Human Resource Manager
(805) 568-3075

SUBJECT: Request to Extend Y-Rating

Other Concurrence: Human Resources

Recommended Actions:

That the Board of Supervisors:

Approve the request from the General Services Department to extend the Y-rating for the General Services, Human Resource Technician.

Summary Text:

In July of 2005, the General Services Department reorganized the Accounting function of the Administration Division which resulted in the reclassification of an Accounting Technician Supervisor to a Human Resources Technician. At that time, the affected employee was Y-rated under CSR 414. The allowable two year time limit will expire on July 4, 2007 and the Department is hereby requesting that the "Y" rating be extended for another two years or until such time that the Human Resources Technician surpasses her current salary, whichever occurs first. We are making this request because the "Y" rating is still more than \$4.00 an hour higher than step-E as a Human Resources Technician.

The Civil Service Commission, at their regular meeting on June 21, 2007, voted to recommend approval to the Board. (Minute order attached).

Fiscal and Facilities Impacts: The employee is currently being paid at the Y-rated level, and extension of the Y-rating will have no impact on our current budget.

Special Instructions: Please send a signed copy of the minute order to Susan Kean in Human Resources

Attachments: Civil Service Commission Minute Order