

**Attachment C –  
BWC Meeting Minutes from  
November 19, 2025,  
Recommendation for the DUI RFP  
Process**



## **Behavioral Wellness Commission Meeting**

Wednesday, November 19, 2025

3:00 p.m. - 5:00 p.m.

In-Person & Remote Virtual Participation

### **Meeting Minutes**

**Meeting Facilitator:** Pamela Flynt Tambo, 3<sup>rd</sup> District, Chair.

**Commission Members Present:** Wayne Mellinger, 1<sup>st</sup> District; Lynne Gibbs, 2<sup>nd</sup> District; Leonie Mattison, 2<sup>nd</sup> District; Lauren Penepacker, 2<sup>nd</sup> District; Evie Vesper, 2<sup>nd</sup> District; Pamela Flynt Tambo, 3<sup>rd</sup> District, Chair; Keith McLellan, 3<sup>rd</sup> District; Lisa Dominguez, 5<sup>th</sup> District; E. Maria Valencia, 5<sup>th</sup> District.

**Commission Members via Teleconference/Santa Maria** Oscar Rivera, 3<sup>rd</sup> District; Patrina Jones, 3<sup>rd</sup> District, Vice Chair; Nancy Crawford, 4<sup>th</sup> District; Faith Davis, 4<sup>th</sup> District; Karen Draper, 4<sup>th</sup> District; James Halsell 4<sup>th</sup> District; Yvette Villa, 5<sup>th</sup> District.

**Commission Members Excused:** Stefanie Herrington, 1<sup>st</sup> District; Cheryl Smith, 1<sup>st</sup> District; Laura Capps, 2<sup>nd</sup> District Supervisor; Edward Lamberson, 5<sup>th</sup> District.

**Behavioral Wellness Department Staff:** Toni Navarro, Director; Melissa Wilkins, Branch Chief, Alcohol & Drug Programs; Jamie Huthsing, Assistant Director; Kristine Haugh, BWC Program Administrator/Executive Assistant to the Director.

1. **Call-to-Order and Conduct Roll-Call:** *Due to technical teleconference issues Chair Flynt Tambo called the meeting to order at 3:15 p.m. and Kristine Haugh conducted roll-call.*
2. **Establish Quorum:** *Kristine Haugh established a quorum.*
3. **Welcome and Introductions:** *Chair Flynt Tambo welcomed everyone in attendance and asked guests to introduce themselves.*

**Action:** *No action.*

4. **General Public Comment:** *no public comment at this meeting.*

**Action:** *No action.*

5. **Chairperson Announcements:** *Chair Flynt Tambo announced the following:*

- *Welcome New Commissioners – who introduced themselves*
  - *Nancy Crawford – 4<sup>th</sup> District*
  - *Lisa Dominguez – 5<sup>th</sup> District*
- *Chair & Vice Chair Nominations in December*
- *Chair & Vice Chair Elections in January*

- *Reappointments, active participation.*
- *BWC Annual Report Committee confirmed:*
  - *Oscar Rivera – Committee Chair*
  - *James Halsell*
  - *Stefanie Herrington*
  - *Leonie Mattison*
- *2026 Brown Act Changes will be addressed specifically as will affect future meetings.*

**Action:** *No action.*

**6. Future Agenda Items - Commission members discussed future agenda items.**

**Action:** *No action.*

**7. Review and Approve Minutes of October 15, 2025, BWC Meeting** *Chair Flynt Tambo asked Commission members to review the October 15, 2025, meeting minutes (attachment 6a).*

**Action:** *Commissioner McLellan made a motion to approve the October 15, 2025, BWC Meeting minutes as presented. Commissioner Valencia seconded. Commissioners Mellinger, Crawford, Draper, Dominguez & Villa abstained. No objections. Motion carried.*

**8. Director’s Report:** *Toni Navarro provided an overview of the November report which highlighted the following:*

*Join Mental Health American in Celebrating National Family Caregivers Month this November; November is National Homelessness Awareness Month; Celebrating Expansion in Supportive and Affordable Housing; Behavioral Wellness and County Health Launch NoSoNovember; Community Invited to Join Virtual BHSa Workshop on Behavioral Health Services; Red Ribbon Week: “Life is a Puzzle. Solve It, Drug Free.”; Behavioral Wellness in the Community; From a Mother’s Heart; and Systems Change Calendar.*

*Discussion ensued regarding:*

- *BHSa Community Meetings*
- *8 Dimensions of Wellness Series*

**Action:** *No action.*

**New Business:**

**9. BWell Housing Continuum 2025 Update (attachment 9a)**

*Director Navarro reviewed the Power Point provided; discussion ensued regarding the following:*

- *AB1316 challenges*
- *TransferAll System*
- *Data for Sobering Center*
- *IMD beds – Institutes of Mental Disease*

**Action:** *No action.*

**10. BWell DUI Request for Proposals (RFP) Process** (attachment 10a & 10b)

*Branch Chief Wilkins reviewed the provided Power Point; discussion ensued regarding the following:*

- *Public safety issues & public health issues*
- *Office of traffic & safety website*
- *CADA - linkage to treatment*

**Action:** *Commissioner Draper & Commissioner Villa, volunteered to join the BWell DUI Provider RFP review panel.*

**Action:** *Commissioner McLellan made a motion to recommend the BWell Request for Proposals process (along with the subsequent proposal choice) to the Board of Supervisors. Commissioner Mellinger seconded. No objections. Motion carried.*

**Commission Business:**

**11. Reports of Officers, Boards: Chair, Site Visits, Liaisons to other Committees and BWC Special Committees:**

**A. Site Visit Subcommittee Update** (attachment 11A-1)

*Postponed to subsequent meeting due to time restraints.*

**Action:** No action

**B. Countywide Meetings Updates**

- Crisis Action Team Meeting (attachment 11B-1)  
*Postponed to subsequent meeting due to time restraints.*

**Action:** No action

**12. Adjournment - Chair Flynt Tambo adjourned the meeting at 4:58 pm.**