



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Housing and Com Dev  
Department No.: 055  
For Agenda Of: 8/19/08  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Housing and Community Development  
Director John Torell, CPA x3520  
Contact Info: Patricia Gabel x3522

**SUBJECT: Community Development Block Grant Human Services Program Agreements**

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

Authorize the Housing and Community Development Department Director to execute Subrecipient Agreements with the agencies and for the amounts listed in Attachment B, for the purpose of implementing Board approved human service contracts consistent with the terms and conditions detailed in this Board letter and attachments.

**Summary Text:**

The County Housing and Community Development Department (HCD) is seeking Board authorization to allow the Director to execute Subrecipient Agreements for nineteen (19) human service projects (Attachment A) totaling \$138,741. These projects, approved by the Board of Supervisors at its May 13<sup>th</sup> hearing, were selected through a public review process by the County, the City of Buellton and the City of Carpinteria as part of the development of the 2008 Santa Barbara County Action Plan in order to receive Federal Community Development Block Grant (CDBG) funds. The Subrecipient Agreements will allow the County to pass through Federal CDBG funds to qualified organizations to accomplish projects that are consistent with the community development strategies, goals and priority needs articulated in the Entitlement County's 2007-2010 Consolidated Plan.

*Board approval will enhance the efficiency of approved human services project processing. This one requested action will replace the necessity of reviewing and approving nineteen (19) individual Board Letters. The County contracts with organizations awarded grants by the Cities of Buellton and*

*Carpinteria awards in order to simplify the dispersal of funds. Lompoc enters into contracts with its subrecipients independent of this process.*

**Background:**

On May 13<sup>th</sup> the Board of Supervisors adopted a resolution approving the Santa Barbara Entitlement County 2008 Action Plan for submittal to the Federal Department of Housing and Urban Development (HUD) in order to receive Federal Community Development Block Grant (CDBG) funds. The CDBG Entitlement County consists of the County and its partner cities of Buellton, Carpinteria, Lompoc and Solvang. *As detailed in the May 13th Board Letter, Board approval of the 2008 Action Plan constituted an approval of human services projects identified within the Action Plan.*

**Performance Measure:**

Safe and Healthy Families: Housing for all Segments of the Population

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Narrative: Previous Board action and approval by HUD of the annual Action Plan enables the County to receive Federal CDBG funds. Approval of the Human Service Program Subrecipient Agreement allows for the pass through of \$138,741 of federal funds to Human Service agencies selected to accomplish CDBG activities. The Housing Finance budget can be found on pages D251 & D252 of the current fiscal year County Budget.

**Staffing Impacts:**

**Legal Positions:**

n/a

**FTEs:**

n/a

**Special Instructions:**

None

**Attachments:**

Attachment A – Form of Human Services Program Subrecipient Agreement  
Attachment B – Human Service Programs Awarded Through 2008 Action Plan

**Authored by:**

Michael Sederholm, Housing Specialist, x 1090