



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: ADMHS
Department No.: 043
For Agenda Of: 7-1-14
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Takashi Wada, MD, MPH, Interim Director
Director(s) Alcohol, Drug and Mental Health Services, 681-5220
Contact Info: Michael Evans, CFO/Assistant Director of Finance, 681-5220
SUBJECT: ADMHS FY 14-15 Contracts - Staffing

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- 1) Approve and authorize the Chair to execute a Second Amendment to the Agreement for Services of Independent Contractor with **Maxim Healthcare Services, Inc.** (not a local vendor), for the provision of temporary nursing and medical coding services, for a total contract amount for Fiscal Year 2014-2015 not to exceed **\$550,000** through June 30, 2015.
- 2) Approve and authorize the Chair to execute a Third Amendment to the Agreement for Services of Independent Contractor with **Medical Doctor Associates** (not a local vendor), for the provision of locum tenens psychiatrist services, for a total contract amount for Fiscal Year 2014-2015 not to exceed **\$850,000** through June 30, 2015.
- 3) Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

Summary Text:

The Alcohol, Drug and Mental Health Services (ADMHS) Department provides a continuum of mental health and substance use disorder services to Santa Barbara County residents, in part through contracted providers including Community-Based Organizations (CBOs). Approval of the recommended actions

will allow ADMHS to continue to provide mandated mental health, substance use, and ancillary services.

Background:

ADMHS uses temporary staffing agencies to backfill staffing shortages in budgeted positions and to fill temporary staffing needs. Positions filled by temporary staffing include nurses, psychiatrists, and medical billing coders.

Key Contract Risks:

With any contractor providing temporary staffing services, there is a risk that temporary personnel will make errors, engage in misconduct, or be negligent in performance of assigned duties. These contracts allow ADMHS to immediately dismiss any temporary staff, and require that the agencies provide Professional Liability insurance to mitigate this risk.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 700,000.00		
Federal	\$ 700,000.00		
Fees			
Other:			
Total	\$ 1,400,000.00	\$ -	\$ -

Narrative:

The above referenced contracts and amendments are funded by State and Federal funds. The funding sources are included in the FY 2014-15 Adopted Budget. Execution of these amendments will not increase the use of general fund dollars by ADMHS.

Special Instructions:

Please send one (1) complete copy of each executed contract and one (1) minute order to:

Alcohol, Drug and Mental Health Services
Attn: Contracts
300 North San Antonio Road, Bldg 3
Santa Barbara, CA 93110

Attachments:

1. Maxim Second Amendment and prior executed amendments/contract
2. Medical Doctor Associates Third Amendment and prior executed amendments/contract