

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 4/25/03
Department Name: Sheriff
Department No.: 032
Agenda Date: 6/3/03
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Sheriff Jim Anderson
Sheriff Department

STAFF CONTACT: Lt. Thomas L. Jenkins, Technical Services Bureau
681-4144

SUBJECT: Agreement for Management Information Services, FY 2003-04

Recommendation(s):

That the Board of Supervisors:

Execute an Agreement with Bruce S. Thomas, Inc., for management information services, for the period of July 1, 2003 through June 30, 2004 in an amount not to exceed \$155,000.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

This department requires highly specialized technical advisement regarding multiple and complex information systems. Security and integrity of information is a high priority. High-level technical analysis, evaluation, design, development, recommendations and implementation is necessary and above the scope of current County job classifications. The Department has sought-out an appropriate resource in the attached contract for services from a local corporation.

A similar contract has been approved by your Board in the past, on an annual basis, for a variety of projects. Some of the projects have since been completed, while others cross fiscal years and/or require ongoing maintenance and fine-tuning. The project plan for FY 2003-2004 includes three major projects: integration of the Windows .Net and Web based technologies, development of additional features in the warrants (a.k.a., 'WANDA') system, and transition from the Subject in Custody (a.k.a. SAM) Mainframe based jail program. Additionally, over the course of the year, minor projects that are security-sensitive or related to repair or maintenance of various systems will be addressed as/when necessary.

Mandates and Service Levels:

This request represents a maintenance from the current level of service provided within the department, based upon comparable total hours worked at slightly higher rates. There are no mandates specifically attributed to the existence of such a contract, but the contract supports the department in attaining a variety of mandated services.

Fiscal and Facilities Impacts:

There are no fiscal or facility impacts with this action. This contract is currently included in the Requested Budget for FY 2003-2004. The Department originally estimated a 14% annualized savings in contracting directly for this service with a qualified, independent authority.

Special Instructions:

Clerk of the Board: Please return one copy of the executed document plus a Minute Order to the department, attention: Jette Christiansson, Accountant, Financial Services Bureau.

Concurrence:

Risk Management
County Counsel
Auditor-Controller