



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Sheriff and Probation  
**Department No.:** 032 and 022  
**For Agenda Of:** Feb 28, 2017  
**Placement:** Departmental  
**Estimated Time:** 45 Minutes  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

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**TO:** Board of Supervisors

**FROM:** Department Bill Brown, Sheriff-Coroner  
Director(s) Beverly Taylor, Chief Probation Officer  
Contact Info: Vincent Wasilewski, Custody Chief, 681-4245  
Lee Bethel, Deputy Chief Probation Officer, 882-3675

**SUBJECT:** Agreement with California Forensic Medical Group (CFMG) for health services at Sheriff and Probation detention facilities.

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: **Risk Management**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an agreement with California Forensic Medical Group for medical and pharmaceutical management services to Inmates and Youth housed at the Sheriff's Office Facilities and Probation Department facilities, provide Mental Health Services to Inmates at the Sheriff Office Facilities and provide Electronic Medical Records (EMR) services in the Sheriff's Office Facilities and Probation Department facilities for the term of April 1, 2017 to March 31, 2022 in the amount not to exceed \$36,792,638;
- b) Approve Budget Journal Entry #0004914 to increase Appropriations of \$472,650 in Sheriff General Fund for Services and Supplies funded by release of Committed Contingency Fund Balance; and
- c) Determine that the above actions are organizational or administrative government activities that will not result in direct or indirect physical changes in the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(5).

**Summary Text:**

The attached agreement has been negotiated between the parties, representatives from the Sheriff's Office and Probation Department for the County and representatives of California Forensic Medical Group (CFMG) for the provider.

**Background:**

On September 8, 2015, the Board of Supervisors directed the Sheriff and Probation Department to initiate an RFP for medical services at the jail and juvenile facilities, and mental health services at the Jail only, and further that the Sheriff and Probation Department utilize the services of an RFP consultant. On April 19, 2016, the Board of Supervisors approved the Sheriff and Probation Department contracting with HMA to provide recommendations for a new health care RFP (attachment A).

In a separate action on October 11, 2016, the current contract with Corizon Health, Inc. was amended by the Board (attachment B) to increase staffing as follows: 2.8 Licensed Vocational Nurses full time equivalents (FTE), 2 Licensed Clinical Social Workers FTEs, 1 Psychiatric Nurse FTE, and increase hours for the contracted Psychiatrist from 25 to 40 hours weekly. The goal of the latest contract amendment provided timely and effective prescription distribution and the appropriate mental health professionals to implement a de-escalation protocol for inmates housed in the jail's safety cells.

On December 13, 2016, after a lengthy vetting and selection process, the Sheriff and Chief of Probation recommended to the Board that CFMG be invited to negotiate a contract to provide Inmate/Youth Medical Services at the Jail and Juvenile Facilities and Mental Health Services at the Jail. The Board approved that recommendation and meetings were held between members of the Sheriff's Office, the Probation Department and CFMG. The attached agreement represents the product of those negotiations. As a result of the contract negotiation process CFMG agrees to implement an Electronic Medical Record system that is compatible with the Sheriff's future Jail Management System and other County agencies record keeping systems. Further, CFMG agrees to current rates (with COLA) if Sheriff is required to add staffing in response to litigation or settlement. As previously directed by the Board, CFMG shall cooperate fully in all oversight and evaluation activities by the departments of Public Health and Behavioral Wellness.

**Performance Measure:**

CFMG shall meet the following Quality Indicators and report on them quarterly:

- Contract monitoring will be accomplished with assistance from the Public Health Department and Department of Behavioral Wellness.
- Clinical staffing positions, as outlined in the Staffing Matrix that is part of the agreement, will be maintained with penalties assessed if vacancies go unfilled for more than (60) sixty days.
- All individual charts shall include a detailed Problem List that outlines specific patient needs for easy reference and accurate diagnosis with penalties assessed if random samples fall below 90% compliance.

- All detainees triaged in sick call that are identified as requiring a priority or routine follow-up visit will be seen by a provider within (10) ten days for priority and (14) fourteen days for routine. If random samples fall below 90% compliance, penalties will be assessed.
- All Probation and Sheriff’s facilities will achieve and maintain National Commission on Correctional Health Care or Institute of Medical Quality accreditation within two years, with significant penalties assessed for failing to attain or maintain those accreditations.
- Known pregnant and HIV/AIDS patients shall be referred to the Public Health Department (PHD) within seven (7) days of booking for an appointment;
- Inmate sick call requests shall be seen within three (3) days;
- Youth sick call requests shall be seen within 24 hours or the first subsequent day medical personnel are available, but not to exceed three (3) days;
- Inmates shall have a medical screening at booking and a comprehensive Health Appraisal within 14 days of the booking date;
- Youths held more than 72 hours shall have a Health Appraisal within 96 hours of the booking date;
- Youths and their parents(s) or guardian upon release from the Probation Detention Facility will receive appropriate instruction for their continued health care needs in writing and prescriptions as appropriate.

In addition, CFMG will present a detailed annual report to Sheriff, Probation, and the Board containing a comprehensive review of the monthly statistical and program reports and examining significant trends and issues.

**Fiscal and Facilities Impacts:**

**Fiscal Analysis:**

<b>Funding Sources</b>	<b>FY 2016-17 Annualized Corizon Contract</b>	<b>FY 2017-18 Annualized CFMG Contract</b>	<b>Annualized Contract Variance</b>
General Fund - Sheriff	\$ 3,939,912	\$ 5,830,522	\$ 1,890,610
Sheriff - Fund Balance		20,664	20,664
Subtotal Sheriff:	3,939,912	5,851,186	1,911,274
General Fund - Probation	947,940	1,096,565	148,625
Total:	\$ 4,887,852	\$ 6,947,751	\$ 2,059,899

Narrative:

*Sheriff’s Office:*

For the Sheriff’s Office, execution of the attached contract will increase the current FY 2016-17 costs for medical services by approximately \$472,650 for the period of April to June 2017. Budget Journal Entry #0004914 requests funding from Contingency to the Sheriff’s Office to cover these unanticipated costs.

The FY2017-18 anticipated ongoing cost is \$5,851,186 consisting of \$5,830,522 for medical services, \$252,000 in anticipated pharmaceutical costs, and \$20,664 for Electronic Medical Records (EMR). These amounts match the Sheriff's Recommended Budget for FY 2017-18. The Electronic Medical Records approximated cost of \$20,664 annually, plus a one-time set-up fee of \$15,000, will be funded with Sheriff Projects fund balance that was appropriated in FY 2015-16 for this project.

*Probation Department:*

For the Probation Department, execution of the attached contract will increase FY2016-17 costs by \$36,616 which are anticipated and will be absorbed within the Department's adopted budget. The FY2017-18 anticipated ongoing cost is \$1,096,565 consisting of \$989,402 for medical services, \$105,000 in pharmaceuticals, and \$2,163 for EMR. These costs as well as a one-time set up fee of \$8,500 for EMR are included in the FY 2017-18 Recommended Budget that is being prepared by the Department.

**Key Contract Risks:**

**Staffing Impacts:**

**Legal Positions:0**

**FTEs:0**

**Attachments:**

- A. First Amendment to Correctional Medicine Agreement
- B. Health Services Request for Proposal (RFP)
- C. Budget Journal Entry -0004770
- D. Direction from the Board to engage in negotiations with CFMG
- E. Agreement for Services of Independent Contractor

**Authored by:**

Vincent Wasilewski, Custody Chief  
Lee Bethel, Deputy Chief Probation Officer

**cc:**