



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works/LCSD
Department No.: 054
For Agenda of: December 3, 2024
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors, Laguna County Sanitation District
FROM: Department Director Chris Sneddon, P.E., Public Works Director, (805) 568-3010
Contact Info: Martin Wilder, P.E., Laguna County Sanitation District Manager, (805) 882-3605
SUBJECT: Amendment No. 8 to Professional Services Agreements with Carollo Engineers, Incorporated for Engineering Services During Construction of Laguna County Sanitation District Plant Upgrades – Fourth and Fifth Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Directors:

- a) Approve and authorize the Chair to execute Amendment No. 8 to a professional services agreement with Carollo Engineers, Incorporated for Engineering Services During Construction of Plant Upgrades to extend the contract end date to June 30, 2025; and,
- b) Find that the proposed actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15378(b)(5), in that it is a government administrative activity that will not result in direct or indirect changes in the environment.

Summary Text:

This item is on the agenda to consider an agreement amendment with Carollo Engineers, Incorporated (not a local vendor) for design assistance during construction of the Laguna County Sanitation District wastewater reclamation plant upgrade. The Agreement with Carollo Engineers, Incorporated includes certain scopes of work that must be completed after the Phase 1 plant upgrade

Subject: Amendment No. 8 to Professional Services Agreements with Carollo Engineers, Incorporated for Engineering Services During Construction of Laguna County Sanitation District Plant Upgrades – Fourth and Fifth Supervisorial Districts

Agenda Date: December 3, 2024

Page 2 of 3

is completed. This action extends the contract period to provide for their completion. The amendment extends the contract end date from December 31, 2024, to June 30, 2025. There are no cost increases with the amendment.

Background:

Carollo Engineers, Incorporated was awarded an agreement on September 22, 2015 (BC16-110), to provide engineering services to prepare the plans, specifications and estimates for the Phase 1 plant upgrade to the District’s wastewater reclamation plant. As the project progressed, Amendments 1 through 5 were executed to support the design of the project. Once engineering was complete, the construction phase began in October 2020 and Amendments 6 through 7 to the agreement were executed to provide engineering services during construction and sensory control and data acquisition (SCADA) integration and programming of the new plant processes.

Certain scopes of work, such as revalidation of the ultraviolet (UV) disinfection system, will be performed upon completion of the upgrade project, currently anticipated in March 2025. Therefore, staff proposes an amendment to extend the contract end date from December 31, 2024, to June 30, 2025. This amendment solely modifies the end date, with no additional costs anticipated. Amendment No. 8 is included as Attachment A.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

There are no cost increases proposed with these contract amendments.

Special Instructions:

Direct the Clerk of the Board to forward a certified copy of the minute order to Kevin Thompson at Public Works, Laguna County Sanitation District, 620 West Foster Road, Santa Maria, CA 93455.

Attachments:

Attachment A: Amendment No. 8 for Engineering Services During Construction of Plant Upgrade Contract

Authored by:

Kevin Thompson, P.E., Resident Engineer (805) 803-8750

Subject: Amendment No. 8 to Professional Services Agreements with Carollo Engineers, Incorporated for Engineering Services During Construction of Laguna County Sanitation District Plant Upgrades – Fourth and Fifth Supervisorial Districts

Agenda Date: December 3, 2024

Page 3 of 3

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Julie Hagen, CPA, Deputy Public Works Director of Finance and Administration

Angela Arredondo, Supervising Accountant