



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Community Services  
Department No.: 057  
For Agenda Of: October 2, 2018  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from: N/A  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department  
Director: George Chapjian, Community Services Director (805) 568-2467  
Contact Info: Ryder Bailey, Chief Financial Officer (805) 568-3526  
**SUBJECT:** 2018-2019 Agreement for Operations of a County-wide Library System

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair of the Board of Supervisors to execute a one-year Agreement for Operation of a Countywide Library System (the "Agreement") by and between the County and the Cities of Santa Barbara, Goleta, Lompoc and Santa Maria ("Cities") for the period of July 1, 2018 through June 30, 2019 for a total cost of \$3,640,040 for Fiscal Year 2018-2019 (Attachment 1); and
- b) Determine that the approval of the Agreement is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(4), finding that the project is a creation of a governmental funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

County-wide Library Contract

On June 11, 2018, the Board of Supervisors adopted the Fiscal Year (FY) 2018-2019 Operating Budget, which included the allocation of \$3,640,040 in funding to the four Cities of Santa Barbara (Zone 1), Lompoc (Zone 2), Santa Maria (Zone 3) and Goleta (Zone 4) to provide library services. The Board approved base funding of \$3,516,200 to maintain per capita at \$7.80, while also approving an additional \$200,000 in one-time (\$86,200) and on-going (\$113,800) funding for small County Branch Libraries and costs attributable towards the Ad Hoc Committee for FY2018-2019. Staff worked with Library

Zone Administrators and \$123,840 was allocated to seven small County branch libraries to mitigate reductions in hours and programming and \$76,160 of the one-time funding will be set aside to hire a consultant to assist with the Ad Hoc Committee in FY 2018-2019.

The approval of this Agreement will authorize the County to contract with these Cities for library services and provide funding for the period of July 1, 2018 through June 30, 2019.

After the Board of Supervisors takes action, the agreement will go to the City Councils of Santa Barbara, Lompoc, Santa Maria, and Goleta for consideration and approval. Once approved, funds will be distributed by the County.

**Background:**

County-wide Library Contract

Library services in the County are provided via the Cities’ main libraries and various branch locations as a way to efficiently use existing facilities and prevent the creation of County-operated duplicate establishments. The Cities will provide library services on the four Zones as follows:

- Zone 1: Santa Barbara. Services provided to the cities and unincorporated areas located within or in close proximity to Santa Barbara, Carpinteria, Montecito, Solvang, Buellton, Santa Ynez and Los Olivos.
- Zone 2: Lompoc. Services provided to the cities and unincorporated areas located within or in close proximity to Lompoc, Vandenberg Village and Vandenberg Air Force Base.
- Zone 3: Santa Maria. Services provided to the cities and unincorporated areas located within or in close proximity to Cuyama, Guadalupe, Los Alamos, Orcutt and Santa Maria.
- Zone 4: Goleta. Services provided to the cities and unincorporated areas located within or in close proximity to Goleta, Eastern Goleta Valley, Community Service Area 3, Isla Vista, Gaviota and Hope Ranch.

The County’s contribution to library services for each zone is based on the population of the cities and unincorporated areas within the respective zone as certified January 1<sup>st</sup> of the prior fiscal year (FY 2017-2018) by the California State Public Library Fund (PLF) as detailed in the Library Service Funding Table below (also Exhibit A to the Agreement).

<b>LIBRARY SERVICE FUNDING TABLE</b>					
<b>POPULATION BASE PER PLF CERTIFICATION FY 2017/18</b>					
<i>Population Estimates for use in FY 2018/19</i>					
<b>Zones</b>	<b>FY 17-18 Population Estimates</b>	<b>FY 18-19 Library Funds - \$7.80 Base</b>	<b>FY18-19 Budget Hearing Additional Allocation</b>	<b>Total Award by Zone</b>	<b>Ad Hoc Committee/ Unallocated</b>
<b>Zone 1 - Santa Barbara</b>	142,584	\$1,112,481	\$84,964	\$1,197,445	-
<b>Zone 2 - Lompoc</b>	60,251	\$470,095	-	\$470,095	-
<b>Zone 3 - Santa Maria</b>	153,283	\$1,195,957	\$38,876	\$1,234,833	-
<b>Zone 4 - Goleta</b>	94,545	\$737,667	-	\$737,667	-

<b>TOTAL:</b>	<b>450,663</b>	<b>\$3,516,200</b>	<b>\$123,840</b>	<b>\$3,640,040</b>	<b>\$76,160</b>
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In addition to the County contribution provided to the City of Goleta Library, Zone 4, will receive additional funding of approximately \$195,000 from County Service Area (CSA) No. 3 (Exhibit B to the Agreement) through Measure L. Measure L is a voter-approved measure, which helps fund library facilities and services in the greater Goleta area.

During FY 2018-2019, County staff anticipates working in conjunction with the Library Ad Hoc Committee to review the library service delivery structure to determine if the zone model continues to be the most effective service model.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

The Board approved the allocation of \$3,640,040 on June 11, 2018 for the four library service zones as part of the adopted FY 2018-2019 Operating Budget; these funds cover free library services for one year.

**Performance Measures:**

The County has contracted with City municipal libraries over fifty years, with the most recent being the FY 2017-2018 contract. The libraries have met their goals of operational hours, book circulation, visitation and internet use by patrons.

**Special Instructions:**

Please execute four original agreements for signature and return three to Natasha Garduno, x2467.

**Attachments:**

Attachment 1 – 2018-2019 Agreement for Operation of a Countywide Library System