



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Agricultural
Commissioner
Department No.: 051
For Agenda Of: September 1, 2015
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Cathleen Fisher, Commissioner 681-5600
Director
Contact Info: Stephanie Stark, Deputy Commissioner or Kendra Stites, Admin.,
681-5600
SUBJECT: Certified Farmers Market Agreement 15-0270-SA

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an agreement with the California Department of Food and Agriculture to receive reimbursement for the County's Certified Farmer's Market Program for the period of July 1, 2015 through June 30, 2016 in the amount of \$12,800; and
- b) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

Summary Text:

This agreement will provide reimbursement to the Agricultural Commissioner's Office for the cost of activities that ensure and maintain the quality and wholesomeness of the products offered for sale through the Certified Farmer's Market (CFM) Program of Santa Barbara County. It will also help ensure that the selling activities are conducted without fraud, deception, or misrepresentation. This is accomplished through market site inspections, production site inspections and producer and market investigations.

Background:

The Agricultural Commissioner’s Office has operated a CFM program for many years. However, this the first time that CDFA has made funds available for distribution to County Agricultural Commissioner’s Offices for this program.

Performance Measure:

None

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 12,800.00		
Federal			
Fees			
Other:			
Total	\$ 12,800.00	\$ -	\$ -

Narrative: The Agricultural Commissioner Office received notification of this agreement after the 2015-2016 budget was submitted.

Key Contract Risks:

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA will have the option to either terminate this Agreement with no liability occurring to the CDFA, or offer to amend the Agreement to reflect the reduced amount.

Staffing Impacts:

None

Legal Positions:

FTEs:

Special Instructions:

Please return a minute order and a fully executed signature page for Standard Agreement No. 15-0270-SA to the Agricultural Commissioner’s Office.

Attachments:

Agreement #15-0270-SA

CEQA Notice of Exemption

Authored by:

Stephanie Stark