



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: P&D
Department No.: 053
For Agenda Of: September 11, 2007
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department John Baker, 568-2085
Director
Contact Info: Dianne Black, 568-2086
SUBJECT: **Contract between the County and Hunt & Associates Biological Consulting Services for Environmental Quality Assurance (EQAP) Monitoring of the Preserve at San Marcos Project**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors execute the attached Contract between the County of Santa Barbara and Hunt & Associates Biological Consulting Services for a period of seven years commencing September 11, 2007 and terminating on December 31, 2014, to provide Environmental Quality Assurance Program monitoring services for the Preserve at San Marcos residential subdivision project (TM 14,585, 01DVP-00000-00071, 07LUP-00000-00144, 07LUP-00000-00221, 07LUP-00000-00227). The base Contract amount is \$722,695.00, and includes a 15% contingency fund of \$108,404.00, for a total not-to-exceed amount of \$831,099.00.

Summary Text:

Santa Barbara County permits residential and commercial land use projects, and the California Environmental Quality Act (CEQA) requires that permit condition compliance be monitored and reported for projects subject to CEQA. The Planning and Development Department (P&D) fulfills this requirement through its Permit Compliance Program and through Environmental Quality Assurance Programs (EQAPs) established by permit conditions. These EQAP programs provide for the County to retain consultants to assist it in the monitoring of permit condition compliance.

The Preserve at San Marcos project is a 20-unit residential subdivision located on approximately 177 acres in the Santa Barbara area. The project area is highly diverse, both topographically and

biologically, and contains an array of sensitive biological resources. The approved development is spread out over the 177 acres and subdivision improvements would be installed at locations relatively remote from other improvements. The project was approved by the Board on November 21, 2005, subject to numerous conditions. The conditions required that an EQAP monitoring program be prepared and funded by the developer (Condition # 3). The requisite EQAP document was prepared by the project applicant and approved by P&D in 2006. Pursuant to County policy, a competitive bid process for EQAP monitoring for the Preserve at San Marcos project was conducted for the period of March 15 through April 10, 2007. Requests for proposals were sent to 12 firms and individuals, and four (4) proposals were received. P&D reviewed the proposals received for demonstrated understanding of the project and required scope of services, qualifications of personnel, and overall cost. P&D recommends awarding the contract to Hunt & Associates Biological Consulting Services based on these criteria. This contract includes, but is not limited to, the following tasks: field monitoring of all grading and construction activities related to subdivision improvements; field monitoring of re-vegetation and landscaping programs; field monitoring of required environmental restoration and mitigation activities and review of reports for same for up to seven (7) years; enforcement of all permit conditions and coordination with County staff on field changes and non-compliance issues; discretionary redirection or suspension of work to prevent environmental damage. It is anticipated that the EQAP monitoring program would be required for a minimum of seven (7) years, with full-time monitoring by multiple personnel required for approximately two to three years during major grading and construction of the subdivision improvements.

Fiscal and Facilities Impacts: There is no net fiscal impact to the County. All costs are fully reimbursed by the project applicant. Funding is budgeted in the FY 2007-08 adopted budget in the Development Review South Division, in the Permitting and Compliance program on page D-286.

Special Instructions:

None.

Attachments:

A. Contract for EQAP Monitoring between County and Hunt & Associates Biological Consulting Services

Authored by:

Mark Walter, Project Planner

Planning & Development Department, Development Review-South

568-2852

cc:

John Baker, Director, P&D

Dianne Black, P&D

June Pujo, P&D

Mary Slutzky, County Counsel