

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** February 12, 2002  
**Department:** Public Works  
**Budget Unit:** 054  
**Agenda Date:** 2/26/02  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Phillip M. Demery, Director  
Public Works Department

**STAFF**

**CONTACT:** Martin J. Wilder, Engineer/Manager  
PW/Laguna Sanitation District (739-8755)

**SUBJECT:** Lease Amendment: 2400 Professional Parkway, Suites 150 & 205, Santa Maria  
Fifth Supervisorial District  
Folio No. WF2973

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**RECOMMENDATIONS:**

That the Board of Supervisors execute the Third Amendment to the Lease Agreement between the County of Santa Barbara, as Lessee, and Andrew Lee Liddell, as Lessor, for the use of approximately 4,997 square feet office space located at 2400 Professional Parkway, Suites 150 & 205, Santa Maria, by Public Works staff for a monthly rent amount of \$7,795.32. This Amendment 1) changes the name of the Lessor; 2) amends the description of the Premises to reflect deleting Suite 207, consisting of approximately 1,452 gross square feet; 3) amends the monthly rent amount to reflect the decrease in leased space; 4) amends Section 23, NOTICES to reflect the change in Lessor's and County's address; and 5) amends Section 28, ADMINISTRATION AND ENFORCEMENT to reflect the Public Works Department.

**ALIGNMENT WITH BOARD STRATEGIC PLAN:**

The recommendation is primarily aligned with Goal No. 1: An efficient government able to respond effectively to the needs of the community.

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**EXECUTIVE SUMMARY AND DISCUSSION:**

On February 14, 1995, your Board approved a Lease Agreement between the County Club Professional Park, Ltd. (currently Andrew Lee Liddell) and the County of Santa Barbara, whereby the County (Job Training Network) leased approximately 4,377 square feet of office space located at 2400 Professional Parkway, Suites 150 & 205, Santa Maria, for a term of three (3) years with three (3) consecutive two-year options. The first amendment added 620 square feet of space to Suite 150 and adjusted the rent accordingly. The second amendment added Suite 207, approximately 1,452 square feet and adjusted the rent accordingly.

In mid 1999, in anticipation of the phasing out of Job Training Network, the Real Property staff went about looking for a County department to take over the lease. Subsequently, the Public Works Department moved into Suites 150 and 205 and General Services Information Technology Services moved into Suite 207 in early 2000.

General Services has moved out of Suite 207. Real Property staffs' attempts to locate a County department to take over the suite have failed. Therefore, the Lessor and County both agreed to amend the lease agreement to delete Suite 207. Public Works will remain in Suites 150 and 205 until the expiration of the third renewed/extended 2-year term, or February 28, 2004.

**MANDATES AND SERVICE LEVELS:**

No change in programs or service levels.

**FACILITIES AND FISCAL IMPACT:**

Funds for the monthly rent is budgeted in Fund 2870;

No facilities impacts.

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**SPECIAL INSTRUCTIONS:**

After Board action, distribute as follows:

- |   |   |
|---|---|
| 1. Original Document -                            | Official File                                 |
| 2. Duplicate Original Document and Minute Order - | Connie Smith, GS/Facilities Services Division |
| 3. Copy of Original Document and Minute Order -   | Phil Demery, Public Works                     |
| 4. Copy of Original Document and Minute Order -   | Martin Wilder, PW/Laguna Sanitation District  |

CONCURRENCE:

County Counsel  
Auditor-Controller  
Risk Manager