



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** County Counsel  
**Department No.:** 013  
**For Agenda Of:** February 27, 2018  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** County Counsel Michael C. Ghizzoni (805) 568-2950  
Contact Info: Martin G. McKenzie, Chief of Litigation (805) 568-2950  
**SUBJECT:** **Approve Agreement for Professional Legal Services with Outside Counsel  
(Boornazian, Jensen & Garthe, a Professional Corporation)**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- a) Approve and authorize the Chair to execute the attached Agreement for Professional Legal Services between the County of Santa Barbara and the firm of Boornazian, Jensen & Garthe, a Professional Corporation, in an amount not to exceed \$75,000 without written amendment; and
- b) Determine that the above action is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15378(b)(4) and 15378(b)(5) because it consists of government administrative or fiscal activities that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

The County occasionally requires legal advice or representation in the highly-specialized area of insurance law. For more than twelve years, the County has received those services from the law firm of Boornazian, Jensen & Garthe, a Professional Corporation. The County's most recent contract with the firm will expire on February 28, 2018. County Counsel recommends that the Board authorize this new contract because the need for the services continues to arise (sometimes on short notice), and because the County has a successful history with this firm. The contract will enable County Counsel to continue retaining the Boornazian firm to handle insurance issues as needed, within the contract's two-year term and \$75,000 limit. County Counsel will return to the Board for specific authorization any time County Counsel recommends the referral of litigation.

**Performance Measure:** N/A

**Contract Renewals and Performance Outcomes:** N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Key Contract Risks:** N/A

**Staffing Impacts:** None

**Special Instructions:** Please forward a signed copy to Martin McKenzie in County Counsel.

**Attachments:** a) Contract  
b) Contract Summary Form

**Authored by:** Martin McKenzie, County Counsel Chief of Litigation

**cc:**