



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: December 11, 2018
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors
FROM: Department Scott D. McGolpin, P.E., Director, x3010
Director(s)

Contact Info: Mark Schleich, P.E., Deputy Director, x3605

SUBJECT: Agreement with 22nd Century Technologies, Inc., of San Jose, California, to Provide On-Call Casual Labor, Second and Third Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Purchasing

As to form: Yes

Recommended Actions:

That the Board of Directors:

- a) Approve and authorize the Chair to execute a labor contract with 22nd Century Technologies, Inc., of San Jose, California, for services to provide on-call casual labor at County operated Resource Recovery and Waste Management facilities in an amount not to exceed \$600,000 for the period of January 1, 2019 to December 31, 2019. The contract may be renewed upon written agreement of the Contractor and County for up to three additional one-year terms.
- b) Find that the project is for the continued operation and maintenance of the existing County-operated resource recovery and waste management facilities involving negligible or no expansion of use beyond that which presently exists, that the proposed action is therefore exempt from the California Environmental Quality Act pursuant to 14 CCR 15301 and approve the filing of a Notice of Exemption on that basis.

Summary Text:

This item is on the agenda in order to approve and execute the agreement with 22nd Century Technologies, Inc., of San Jose, California, to provide on-call casual labor. The Resource Recovery and Waste Management Division (RRWMD) of Public Works utilizes supplemental labor crews at the

County operated Resource Recovery and Waste Management facilities to support staff when collecting wind-blown litter during severe weather conditions and to enhance the recovery of recyclable materials. These labor crews also assist the RRWMD in the sorting and recycling of green waste and construction & demolition materials. The work schedules vary depending on weather conditions and the seasonal flow of materials.

RRWMD recently completed a bid process for these services. This bid was published in accordance with the County's standard bid practices and was open to any interested bidder. Bids were received from one California company; Laurel Labor Services of Santa Maria, and one company headquartered in New Jersey with an office in San Jose, CA; 22nd Century Technologies, Inc.

After reviewing both bids, speaking with listed references, the lowest bidder, 22nd Century Technologies Inc., while not a local company, was selected. Their experience with other municipalities with similar work profiles would best serve the County's needs and requirements as outlined in the bid; therefore, they are recommended for approval.

Background:

For over ten years the Tajiguas Landfill, Santa Ynez Valley Recycling & Transfer Station and South Coast Recycling & Transfer Station have used on call contracted labor to aid in the abatement of litter. The labor force is increased during severe weather because permit conditions require the prompt collection/retrieval of wind-blown litter. In addition to litter abatement, the supplemental labor crews manually sort construction & demolition debris for recycling, thus diverting these materials from the landfill. They also sort and clean curbside collected green waste and self-haul green waste, which is then ground into a mulch product for beneficial distribution to customers. The majority of the mulch is distributed to orchard and agricultural businesses and is available for free pick up to all Santa Barbara County residents at the South Coast Recycle & Transfer Station. A portion of the mulch is also used by the Resource Recovery and Waste Management facilities for landscaping and erosion control purposes and the extra labor force is needed, in this case, to spread the mulch.

The requirements for contracted supplemental labor at the various RRWMD sites for litter abatement, sorting of construction & demolition debris, and mulch distribution are as follows: On a typical day, 22nd Century Technologies, Inc. is to provide seven (7) laborers and three (3) supervisors per day, up to eight hours per day, six days per week as needed, at the time and place designated by County for the periods of time County designates. If circumstances require, 22nd Century Technologies, Inc. is to provide a maximum of twenty (20) laborers and three (3) supervisors per day, up to eight hours per day, six days per week as needed, at the time and place designated by County for the periods of time the County designates.

Historically, the County expends \$450,000 for the casual labor contract. This proposed contract is for \$600,000 to account for potential unforeseen circumstances that may increase the need for labor services.

Approval of the contract is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines section 15301 (maintenance of existing facilities).

Performance Measure:

RRWMD currently has a diversion rate 72%. This contract for labor services will help ensure RRWMD will be able to continue this high level of diversion.

Fiscal and Facilities Impacts:

Funding for this contract has been budgeted in the RRWMD Enterprise Fund's approved 2018/19 FY budget and recommended 2019/20 FY budget. The source of this funding has been incorporated into tipping fee revenues collected from the Tajiguas Landfill waste shed. Funding will be made available through Budget Unit 054, Fund 1930, Account 7460, Programs 1101, 1133, 1200, and 1301. There are no fiscal impacts to other County departments.

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>FY 19/20 Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Enterprise Fund	\$ 300,000.00	\$ 300,000.00	\$ 600,000.00
Total	\$ 300,000.00	\$ 300,000.00	\$ 600,000.00

Key Contract Risks:

During the bidding process, two proposals were received. Both proposals were analyzed using the Contract Assessment Worksheet and received a contract risk rating of moderate. The associated key risk factors have been considered and staff believes the contract should be authorized.

Special Instructions:

Please forward one signed copy of the Agreement and Minute Order to Travis Spier and Gloria Alvarez in the Public Works Department, (RRWMD).

Following Board approval, Clerk of the Board to post the Notice of Exemption and forward a stamped copy to RRWMD, Attn: Joddi Leipner.

Attachments:

Attachment A: 22nd Century Technologies, Inc. Contract

Attachment B: Notice of Exemption

Authored by:

Travis Spier, Operations Manager, x5626

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Public Works Department

Copy:

Gloria Alvarez, Accountant, (RRWMD)

Mark Masoner, Purchasing Manager, General Services Department