

**Attachment F –  
Notice of Partial  
Termination of  
Agreement (BC 22-014)**



SANTA BARBARA COUNTY  
DEPARTMENT OF  
**Behavioral Wellness**  
A System of Care and Recovery

Navarro, LMFT  
Director

Antonette

June 24, 2025

Patricia Keelean,  
Executive Director  
CommUnify  
602 Anacapa Street  
Santa Barbara, CA 93101

**NOTICE OF TERMINATION  
OF AGREEMENT**

Via: Facsimile: (805) 683-5872  
Email: pkeelean@communifysb.org

***Re: Partial Termination of Agreement for Services of Independent Contractor with Community Action Commission of Santa Barbara County dba CommUnify for Fiscal Years 2022-2025 (Board Contract No. 22-014) ("Agreement"), Effective June 30, 2025***

Dear Patricia Keelean,

On June 24, 2025, the Santa Barbara County Board of Supervisors voted to partially terminate the above-referenced Community Action Commission of Santa Barbara County dba CommUnify Agreement, for the Program, Transitional Age Youth (TAY) New Heights Full Service Partnership (FSP) program countywide, effective June 30, 2025, as follows:

[ADD BOARD VOTE HERE].

Under section 19.A.1 (For Convenience) of the Agreement, please continue to provide program services under the Agreement through the termination effective date and, thereafter, wind-down and cease program services including:

- Final payment shall be withheld until Behavioral Wellness is in receipt of complete and correct data, and this data has been reviewed and approved by the Behavioral Wellness Director or designee. The Director or designee will review this data within 60 calendar days of receipt. (See Agreement, Exh. B-MHS, section VII, part C.)
- Accounting and business records must be retained in accordance with the Agreement. (See Agreement, Standard Terms, section 14 A.)
- Additional instructions concerning the wind-down process may follow this notice.

Please direct any communications for the final resolution of this contract to myself, Antonette Navarro, Director at [anavarro@sbcbswell.org](mailto:anavarro@sbcbswell.org) and Chris Ribeiro, Chief Financial, at [cribeiro@sbcbswell.org](mailto:cribeiro@sbcbswell.org) if you have any questions in regards to this communication.

The Department is grateful for your collaboration and commitment to providing services to the residents of Santa Barbara County.

Sincerely,

Antonette Navarro, LMFT

Director

Encl: Services Agreement FY 2022-25, BC 22-014; Amendment 1; Amendment 2; Notice of Intent to Partially Terminate Agreement, dated June 12, 2024