



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Fire  
**Department No.:** 031  
**For Agenda Of:** April 2, 2019  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Mark A. Hartwig, Fire Chief 805-681-5507  
Director(s)  
Contact Info: Mark Linane, Construction Section Supervisor 805-934-6216  
**SUBJECT:** Acceptance of Offer of Sale of Surplus Equipment

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence:

Purchasing, Risk Management  
As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the Purchasing Agent to accept the highest public consignment sale offer to purchase surplus heavy equipment using the consignment sales process with Quinn Company and complete the transaction; and
- b) Determine pursuant to CEQA Guidelines §15378(b)(4) that the above fiscal activity is not a project subject to the California Environmental Quality Act.

**Summary Text:**

Section 2-47 of the County Code requires approval from the Board of Supervisors prior to the disposal of surplus items with a market value in excess of \$25,000 by the Purchasing Manager.

The Santa Barbara County Fire Protection District intends to submit for public consignment sale one piece of surplus heavy equipment that has an estimated sale price of \$30,000 - \$35,000, and net consignment price of not less than \$27,000. The item is identified as one (1) used 1980 Caterpillar Dozer D7G (serial #91V01624), with 4,961 hours.

**Background:**

The recommended action will allow the Fire Protection District to dispose of and sell surplus property valued in excess of \$25,000 that is past its useful life and no longer needed by the department. A replacement bulldozer is budgeted this fiscal year and currently on order, with delivery expected soon.

**Fiscal and Facilities Impacts:**

Budgeted:

**Fiscal Analysis:**

<b><u>Funding Sources - Fire Protection District Fund</u></b>	<b><u>Current FY</u></b>	<b><u>Annualized</u></b>	<b><u>Total One-Time</u></b>
	<b><u>Cost:</u></b>	<b><u>On-going Cost:</u></b>	<b><u>Project Cost</u></b>
Gain/Loss Sale Capital Assets			\$ 27,000.00
<b>Total</b>	\$ -	\$ -	<b>\$ 27,000.00</b>

Narrative: The consignment sale proceeds will help to offset the cost of the replacement bulldozer on order and budgeted this fiscal year.

**Special Instructions:**

Please return two consignment agreements for signature from the Purchasing Manager. Fire will return one original back to the Clerk of the Board after it has been signed. Please provide a certified copy of the minute order to Lynne Dible, Fire Department and Purchasing.

**Attachments:**

- A. Quinn Company Consignment Agreement

**Authored by:**

Lynne Dible, Fire Department

**cc:**

Pat Hyde, Battalion Chief  
Woody Enos, Division Chief