



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** July 13, 2021  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805) 568-2467  
Director:  
Contact Info: Jill Van Wie, Capital Program Leader (805) 568-2470  
**SUBJECT:** Annual Coastal Permit Service Agreement with Wood Environment & Infrastructure Solutions, Inc. for the Goleta Beach Project; Second Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute the professional services agreement with Wood Environment & Infrastructure Solutions, Inc. (Contractor) in the amount not to exceed \$54,585 to allow the Contractor to provide required coastal permit reporting and grant application support services for the Goleta Beach Project (Attachment A); and
- b) Determine that the recommended actions are statutorily exempt from the California Environmental Quality Act pursuant to California Public Resources Code section 21080.5 and the Guidelines for the Implementation of CEQA, 14 CCR Section 15002(l) and 15251(c) (certified regulatory plan in-lieu-of EIR).

**Summary Text:**

The attached professional services agreement allows Wood Environment & Infrastructure Solutions, Inc. to provide reporting services required under Coastal Permit CDP 4-14-0687-A1 as well as grant application and sea level rise virtual reality tool support services for potential adaptation planning and management funding for the Goleta Beach Project. When combined with other existing County contracts, this contract of \$54,585 will exceed \$200,000 County-wide for Wood Environment & Infrastructure Solutions, Inc.

**Background:**

The California Coastal Commission issued Coastal Development Permit No. 4-14-0687 in December 2015 to permit the County to retain a 1,200 linear foot revetment at Goleta Beach. CDP No. 4-14-0687 was amended in October 2017 to retain an additional 415 linear feet of emergency protections. The special conditions of the Coastal Development Permit require County's adherence to the beach and revetment monitoring and adaptive management plan, which includes submittal of an annual monitoring and beach profile survey report to the California Coastal Commission staff. Board approval of the recommendations will allow the Contractor to provide the required report(s), which compiles the results of the monthly beach and revetment monitoring and semi-annual beach profile surveys and provides analysis and conclusions of the condition and effectiveness of the revetment, any changes in the public's ability to safely access the beach, and details on any maintenance or adaptive management actions undertaken pursuant to the approved adaptive management plan.

**Risk:**

The agreement applies County standard independent contractor terms and conditions in accordance with State of California laws and regulations. The risk mitigation includes insurance coverage appropriate for the level of risk involved as determined by Community Services in conjunction with the County Risk Manager, and the agreement indemnifies County agents, officers and employees from all claims that arise from activities performed under the agreement.

**Fiscal and Facilities Impacts:**

All costs for work conducted by the Contractor are budgeted within the Community Services Department Parks Division operating budget.

**Attachments:**

Attachment A: Agreement for Services with Wood Environment & Infrastructure Solutions, Inc.

**Special Instructions:**

After Board action, please distribute as follows to Jill Van Wie, Community Services Department:

1. Minute Order
2. Agreement for Services with Wood Environmental & Infrastructure Solutions, Inc.