



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Flood Control  
Department No.: 054  
For Agenda Of: 12/09/08  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: 4/5

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**TO:** Board of Directors, Flood Control and Water Conservation District

**FROM:** Department Director Scott D. McGolpin, Director of Public Works, 568-3010  
Contact Info: Thomas D. Fayram, Deputy Public Works Director , 568-3436

**SUBJECT: Destruction of Accounting Records – All Supervisorial Districts**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** N/A

As to form: No

**Recommended Actions:**

That the Board of Directors:

Review and approve the Application for Destruction of Records.

**Summary Text:**

Pursuant to Government Code 26205, the Flood Control District requests an order to destroy the records described in the attached schedule of files. The Board must approve this action with a 4/5 vote.

**Background:**

All records requested to be destroyed exceed the required retention period of five years.

**Fiscal and Facilities Impacts:**

Budgeted: N/A

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

**Narrative:**

There is no fiscal impact with the approval of this action.

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

**Special Instructions:**

Retain the original Application and return one copy with Minute Order to the Flood Control District,  
Attn: Christina Lopez.

**Attachments:**

Application for Destruction of Records  
Schedule of Files to be Destroyed (1) page

**Authored by:**

Thomas Fayram, Deputy Public Works Director, 568-3436